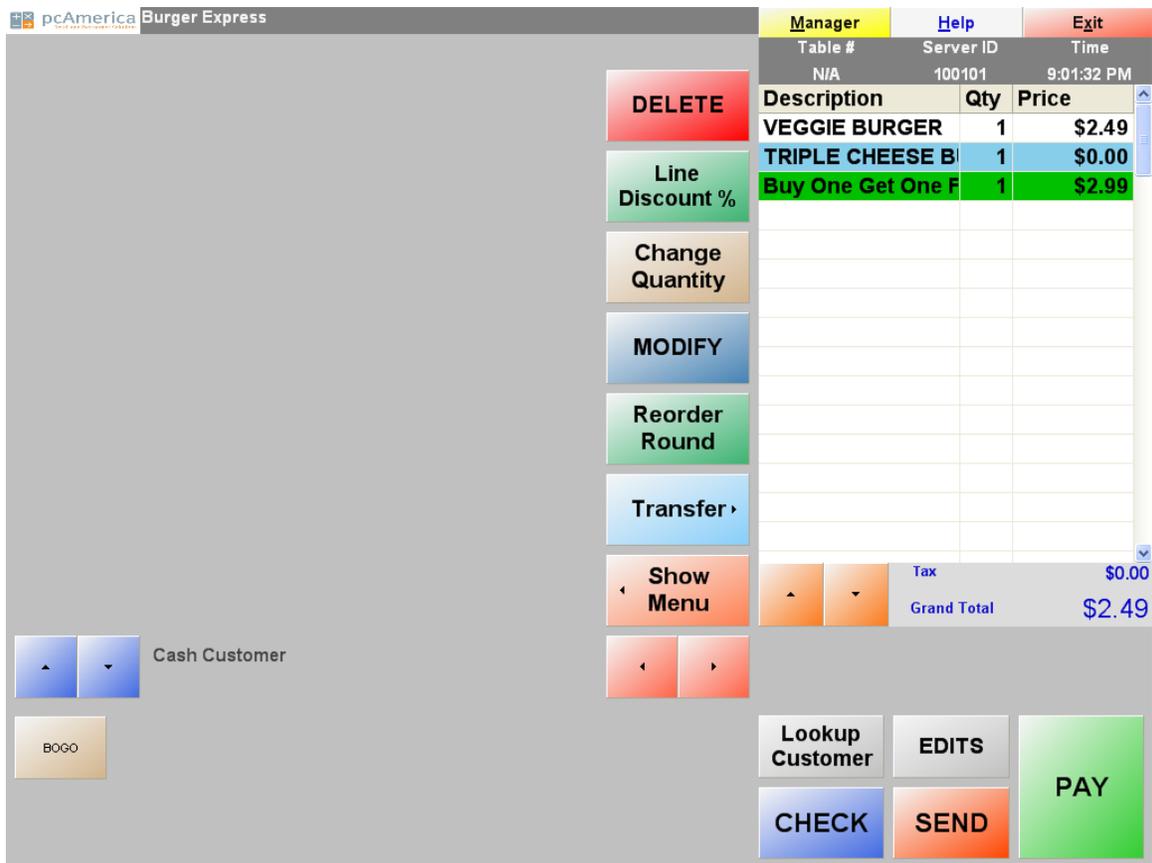


# Buy One Get One Free (Comp Method)



The screenshot shows the pcAmerica POS interface for Burger Express. The main window displays a list of items with columns for Description, Qty, and Price. A 'Buy One Get One Free' promotion is active, showing a 'VEGGIE BURGER' for \$2.49 and a 'TRIPLE CHEESE B' for \$0.00. The 'Buy One Get One F' is listed with a price of \$2.99. The interface includes various control buttons like DELETE, Line Discount %, Change Quantity, MODIFY, Reorder Round, Transfer, Show Menu, and PAY. The bottom right shows the Grand Total as \$2.49 and Tax as \$0.00.

Table #	Server ID	Time
N/A	100101	9:01:32 PM

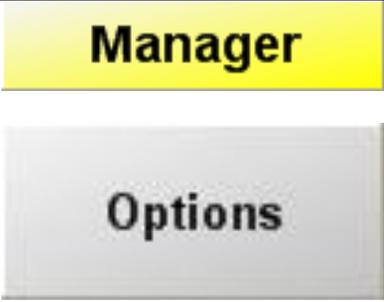
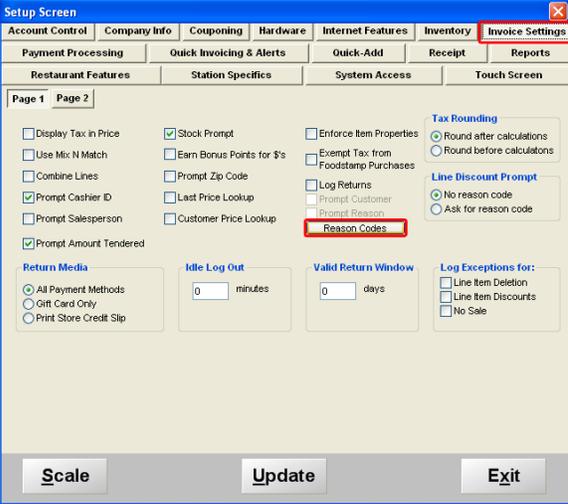
Description	Qty	Price
VEGGIE BURGER	1	\$2.49
TRIPLE CHEESE B	1	\$0.00
Buy One Get One F	1	\$2.99

Tax: \$0.00  
 Grand Total: \$2.49

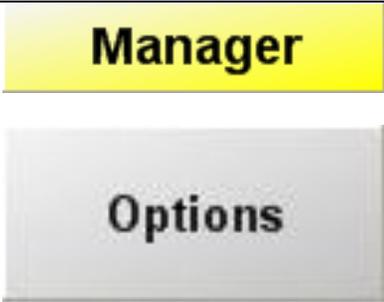
This method of creating a Buy One Get One Free promotion utilizes the **Comp** feature of CRE/RPE.

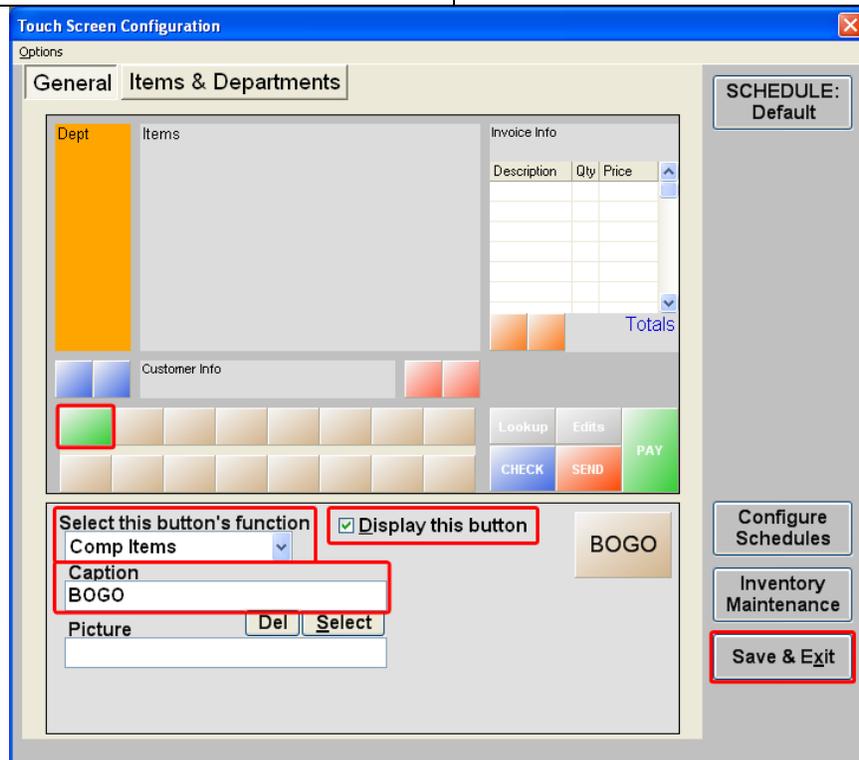
In this scenario a product is sold for zero dollars and is considered a Comp. The first step includes setting up a **Reason Code** (a reason for the Comp) then using the Comp to sell an item as free.

## Adding the Reason Code

	<ol style="list-style-type: none"> <li>1. Select the <b>Manager</b> or <b>Options</b> button.</li> <li>2. Enter the administrator password (default: admin) where applicable.</li> <li>3. Select <b>Setup</b> then, <b>Setup Screen</b>.</li> </ol>
	<ol style="list-style-type: none"> <li>4. At the Setup Screen select the <b>Invoice Settings</b> tab and then select <b>Reason Codes</b>.</li> </ol>
	<ol style="list-style-type: none"> <li>5. At the <b>Setup Reason Codes</b> window under <b>Reason Code Type</b> use the dropdown to select <b>Comps</b>.</li> <li>6. Select <b>Add</b>.</li> <li>7. Enter <b>Buy One Get One Free</b> when prompted <b>Enter Reason Code</b>.</li> <li>8. Select <b>Enter</b>.</li> <li>9. Select <b>Exit</b>.</li> </ol>

## Creating the Hot-Button

	<ol style="list-style-type: none"><li>1. Select the <b>Manager</b> or <b>Options</b> button.</li><li>2. Enter the administrator password (default: admin) where applicable.</li><li>3. Select <b>Setup</b> then, <b>Touch Screen Configuration</b>.</li></ol>
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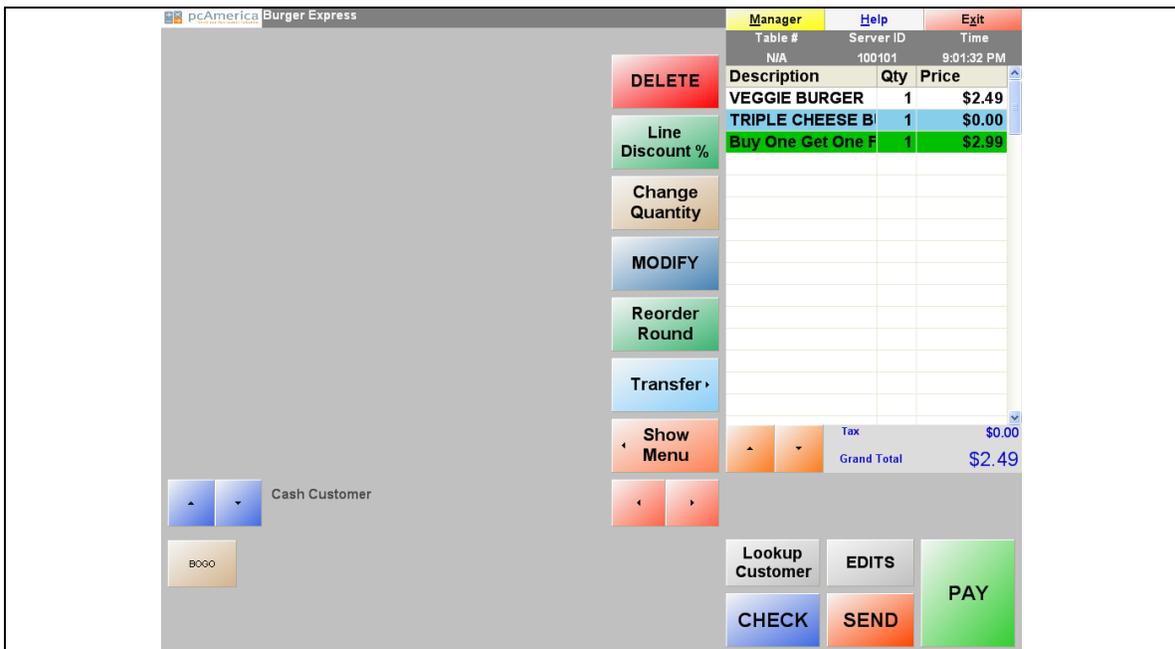


4. Select an unused quick button from the 16 beige quick buttons at the bottom of the screen diagram (it will turn green when selected.)
5. Where it says **Select this button's function** use the dropdown to select **Comp Items**.
6. Select **Display this button**.
7. Enter a description under **Caption** (e.g. BOGO.)
8. Select **Save & Exit**.

Note: Optionally you can select Comp Items with Locked Reason Code, which will not give your employees

the ability to select the reason Code.

### Using the Comp BOGO



1. Ring up an invoice as normal.
2. Highlight the item you would like to comp.
  - (e.g. the “free” item in a Buy One Get One Free scenario)
3. Click the **BOGO** quick button which we created earlier.
4. Select the Comp Reason.

- (e.g. **Buy One Get One Free**)

5. Notice how the Comp item is now set to no price and the reason code is right below it.