

Global Inventory Changes

Item #	Item Name	Price	Cost	Sale Price
04003100	MM S MILK CHOCOLATE 1.69OZ	0.99000000	0.38000000	
2549800514	JUMBO CLAWED PEANUTS	3.39000000	2.25000000	
2549801014	JUMBO CASHEWS	5.29000000	3.90000000	
2549801016	BUTTER TOASTED NUTS	3.69000000	2.50000000	
2549816007	CAJUN SPICY HOT PEANUTS	1.99000000	1.25000000	
2549816010	UNSALTED PEANUTS IN SHELL	3.19000000	2.10000000	
2549816011	SALTED PEANUTS IN SHELL	3.19000000	2.10000000	
2549865008	HOT AND SPICY	3.69000000	2.50000000	

The **Global Inventory Changes** screen enables you to make changes to the pricing of all items, items in a specific department, or selected items. Some changes are permanent, whereas others expire outside a provided date range.

NOTE: Before using this feature to make changes to your inventory make a backup of your database **FIRST**. These changes cannot be reversed easily with this feature. The easiest way undo any changes is to restore a backup of the database that was made before the changes took place. If you need to learn how to make a backup of your database, read this [guide](#).

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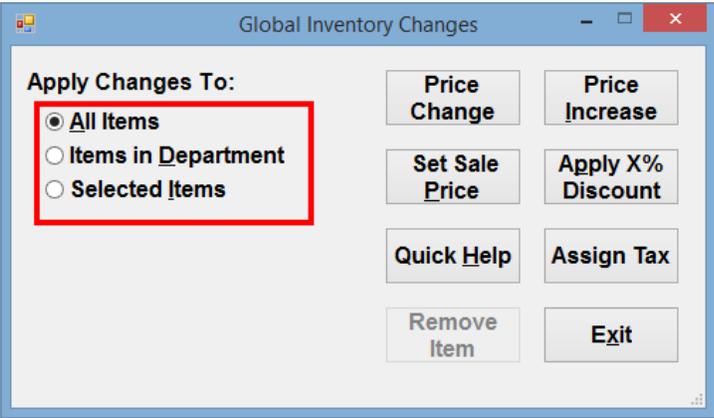
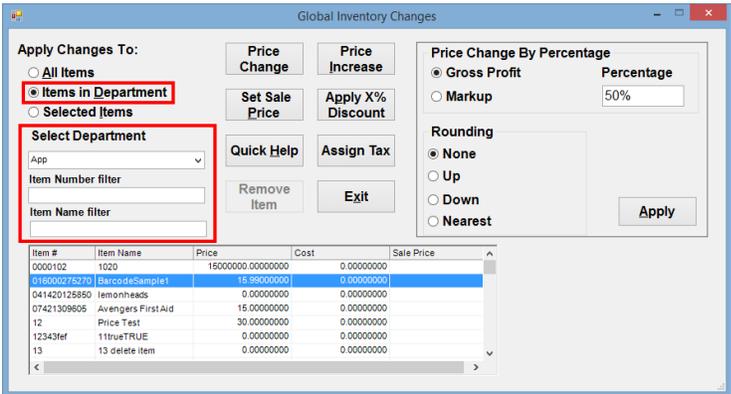
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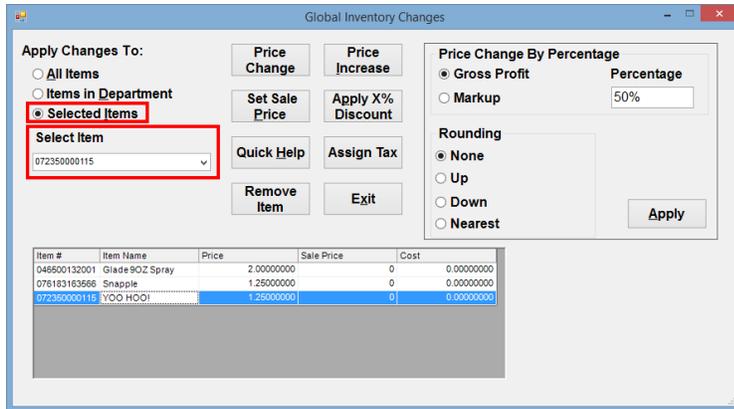
Revision History

Document Version	Date	Author	Description of Changes
1.0	2/9 2010	RH	1st Release
1.1	12/1 2015	MP	Updated Header
1.2	6/9 2017	MP	Updated Screenshots of UI
1.3	8/3 2017	MP	Includes Changes for version 12.8020, Price changes by Profit or Markup Percentage
1.4	10/5 2018	JC	Include changes for version 12.9005, Price Increase by amount. Updating screenshots

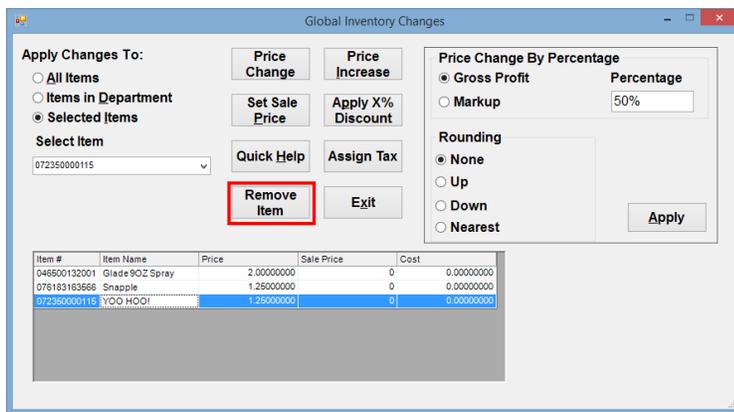
Selecting Items Global Inventory Changes screen

To use the **Global Inventory Changes** screen, select **Manager** from the login screen, provide the requested credentials, and follow these steps.

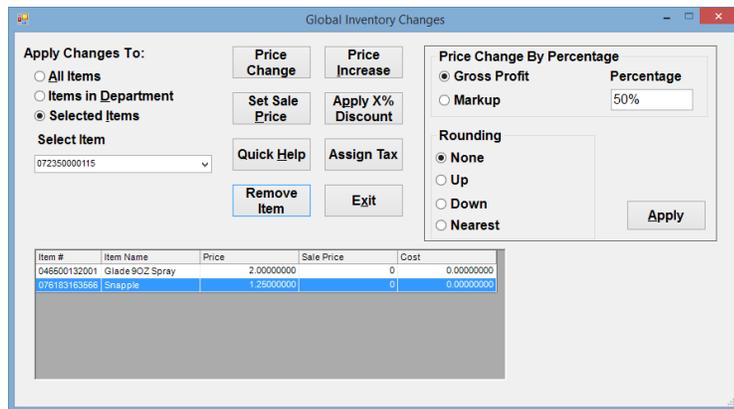
 <p>1 Cashier</p> <p>2 Invoice Properties</p> <p>3 Tools</p> <p>4 Setup</p> <p>5 Administrative</p> <p>A Inventory Maintenance</p> <p>B Department Maintenance</p> <p>C Mix 'N Match Pricing</p> <p>D Styles Matrix</p> <p>E Customer Maintenance</p> <p>F Employee Maintenance</p> <p>G Vendor Maintenance</p> <p>H Purchase Orders</p> <p>I Back Orders</p> <p>J Time Clock Management</p> <p>K Credit Card Settlement</p> <p>L Reporting</p> <p>M Customer Item Prices</p> <p>N Global Price Changes</p> <p>O CRE DashBoard</p> <p>Exit</p>	<ul style="list-style-type: none"> • Select Administrative. • Select Global Price Changes. 																																								
 <p>Global Inventory Changes</p> <p>Apply Changes To:</p> <p><input checked="" type="radio"/> All Items</p> <p><input type="radio"/> Items in Department</p> <p><input type="radio"/> Selected Items</p> <p>Price Change Price Increase</p> <p>Set Sale Price Apply X% Discount</p> <p>Quick Help Assign Tax</p> <p>Remove Item Exit</p>	<ul style="list-style-type: none"> • Select where you like to specify the changes will occur under Apply Changes To : • If All Items was selected in step 3, skip this step. 																																								
 <p>Global Inventory Changes</p> <p>Apply Changes To:</p> <p><input type="radio"/> All Items</p> <p><input checked="" type="radio"/> Items in Department</p> <p><input type="radio"/> Selected Items</p> <p>Select Department</p> <p>App: <input type="text"/></p> <p>Item Number filter: <input type="text"/></p> <p>Item Name filter: <input type="text"/></p> <p>Price Change Price Increase</p> <p>Set Sale Price Apply X% Discount</p> <p>Quick Help Assign Tax</p> <p>Remove Item Exit</p> <p>Price Change By Percentage</p> <p><input checked="" type="radio"/> Gross Profit Percentage: 50%</p> <p><input type="radio"/> Markup</p> <p>Rounding</p> <p><input checked="" type="radio"/> None</p> <p><input type="radio"/> Up</p> <p><input type="radio"/> Down</p> <p><input type="radio"/> Nearest</p> <p>Apply</p> <table border="1"> <thead> <tr> <th>Item #</th> <th>Item Name</th> <th>Price</th> <th>Cost</th> <th>Sale Price</th> </tr> </thead> <tbody> <tr> <td>0000102</td> <td>1020</td> <td>15000000.00000000</td> <td>0.00000000</td> <td></td> </tr> <tr> <td>016000276270</td> <td>BarcodeSample1</td> <td>16.99000000</td> <td>0.00000000</td> <td></td> </tr> <tr> <td>041420125850</td> <td>Itemonheads</td> <td>0.00000000</td> <td>0.00000000</td> <td></td> </tr> <tr> <td>07421309806</td> <td>Avengers First Aid</td> <td>16.00000000</td> <td>0.00000000</td> <td></td> </tr> <tr> <td>12</td> <td>Price Test</td> <td>30.00000000</td> <td>0.00000000</td> <td></td> </tr> <tr> <td>12343fef</td> <td>1trueTRUE</td> <td>0.00000000</td> <td>0.00000000</td> <td></td> </tr> <tr> <td>13</td> <td>13 delete item</td> <td>0.00000000</td> <td>0.00000000</td> <td></td> </tr> </tbody> </table>	Item #	Item Name	Price	Cost	Sale Price	0000102	1020	15000000.00000000	0.00000000		016000276270	BarcodeSample1	16.99000000	0.00000000		041420125850	Itemonheads	0.00000000	0.00000000		07421309806	Avengers First Aid	16.00000000	0.00000000		12	Price Test	30.00000000	0.00000000		12343fef	1trueTRUE	0.00000000	0.00000000		13	13 delete item	0.00000000	0.00000000		<ul style="list-style-type: none"> • If Items In Department was selected, select a department from the dropdown. • You can prevent individual items in the selected department from being modified by highlighting them and pressing Delete on your keyboard. • You can also filter out which items in the department which items you want
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13	13 delete item	0.00000000	0.00000000																																						



- If **Selected Items** was selected, select items from the dropdown in order to add them to the list of items that will be affected by the changes.

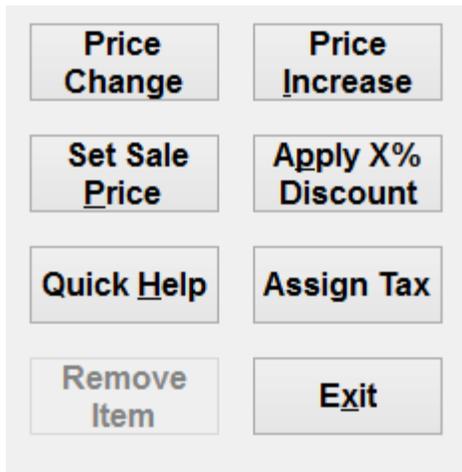


- You can Remove an Item from the list by:
1. Selecting the item to highlight it in blue.
 2. Select the **Remove Item** button

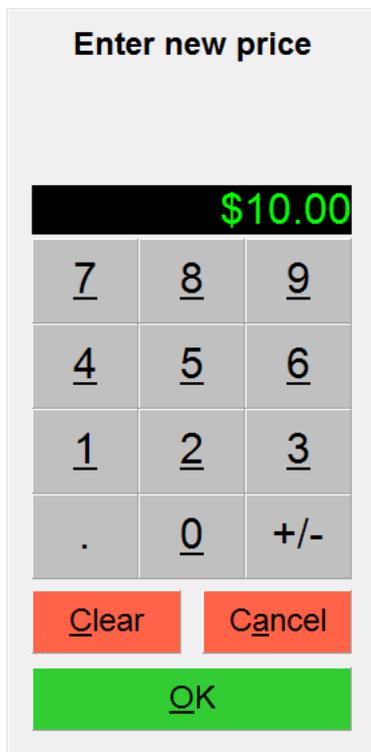


Global Inventory Changes

Below you will find a description of each global inventory change.



- Select the change which you would like to make to the items.



- If you selected **Price Change**, you will be asked for a new price for all selected items.

Enter sale price

\$5.00

7	8	9
4	5	6
1	2	3
.	0	+/-

Clear Cancel

OK

Info Prompt

Please enter the start date of the sale

OK Cancel

6/9/2017

Info Prompt

Please enter the end date of the sale

OK Cancel

6/15/2017

- If you selected **Set Sale Price**, you will be asked for a sale price, the start date of the sale, and the end date of the sale. All selected items will be changed to reflect the new price while the sale is in effect.

Question Box

Would you like to increase by percentage or flat amount?

Percentage Flat Amount

Cancel

- If you selected **Price Increase**, you will be asked to increase the sale price by either a percentage or a flat amount.

Enter percent increase

0

7	8	9
4	5	6
1	2	3
.	0	+/-

Clear Cancel

OK

Enter price increase

0

7	8	9
4	5	6
1	2	3
.	0	+/-

Clear Cancel

OK

- Which will increase the price of the selected items.

Enter sale percentage

15

7	8	9
4	5	6
1	2	3
.	0	+/-

Clear Cancel

OK

Info Prompt

Please enter the start date of the sale

OK Cancel

6/9/2017

Info Prompt

Please enter the end date of the sale

OK Cancel

6/15/2017

- If you selected **Apply % Discount**, you will be asked for the percentage by which to decrease the price of the selected items, the start date of the sale, and the end date of the sale. The discount will be applied to all selected items while the sale is in effect.

Which tax rate would you like to change?

Tax1 7.000%	Tax 2 2.500%	Tax 3 1.000%	Tax 4 5.000%	Tax 5 8.000%
Tax 6 6.000%	Bar Tax	FixedTax		

Question Box

Would you like to charge or not charge this tax?

- If you select **Assign Tax**, you will be asked to select which tax rate you want to apply or remove from the selected items. After the rate is selected, you will be asked to either charge or not charge the tax to the selected items.

All changes to inventory items can be confirmed or reversed **individually** in the appropriate area of the **Inventory Maintenance** screen.

Global Inventory Changes – Price Change By Percentage

Price Change By Percentage

Gross Profit **Percentage**

Markup

Rounding

None

Up

Down

Nearest

As of CRE version **12.8020** Global Inventory Changes can update the price of items based on either the gross profit percentage or a markup percentage.

NOTE you **must** have **Cost amount** for the item in order to use this feature. This can either be setup with the average cost method, in which CRE automatically calculates the cost of the item. To learn how to enable the average cost, please read the **inventory section** of the [setup screen guide](#).

You can also use the manual cost method in which you will manually set the cost of the item in inventory maintenance. In order to use this method, you must disable the Average cost method in the setup screen and then enter the amount of the cost for each item inventory maintenance. To learn how to enter the cost of an item in inventory maintenance, please read the [inventory maintenance guide](#).

The formula used for **Gross Profit** is; Global Inventory Price = cost*(1 + profit in decimal)

The formula used for **Markup** is; Global Inventory Price = cost/(1- markup in decimal)

For example....

- A 40% gross profit on an item that costs \$1.00 would result in a selling price of \$1.40 (cost x 40%)
- A 40% gross markup on an item that costs \$1.00 would result in a selling price of \$1.66 (\$1.66 x 40% = \$0.66 (the profit)).

Price Change By Percentage

Gross Profit
 Markup
 Percentage

Rounding

None
 Up
 Down
 Nearest

Apply

1. After following the steps [above](#) to select the items you want to apply the price changes too, select either **Gross Profit** or **Markup**

Rounding

None
 Up
 Down
 Nearest

Round To:

\$xx.95
 \$xx.99

Apply

2. Select the type of **Rounding** to be included in the price change, or leave **None** selected to not round the new price.

- **Up** will round
- **Down** will round the new
- **Nearest** will round to

3. Select the **Round to** amount

NOTE: It is **HIGHLY RECOMMENDED** that a backup of the database has been created before making the price changes, once the **Apply** button has been selected you cannot reverse the changes. To learn how to make a backup, click [here](#).

4. Click **Apply**

Question Box

This will apply for changes for all of the selected items for the store, are you sure you'd like to do this?

Yes No

5. Click **yes** to confirm the changes.

6. Wait for CRE to finished apply the new price

7. The new prices will appear in the table below. Check inventory maintenance to see the new prices that have been applied to the items.