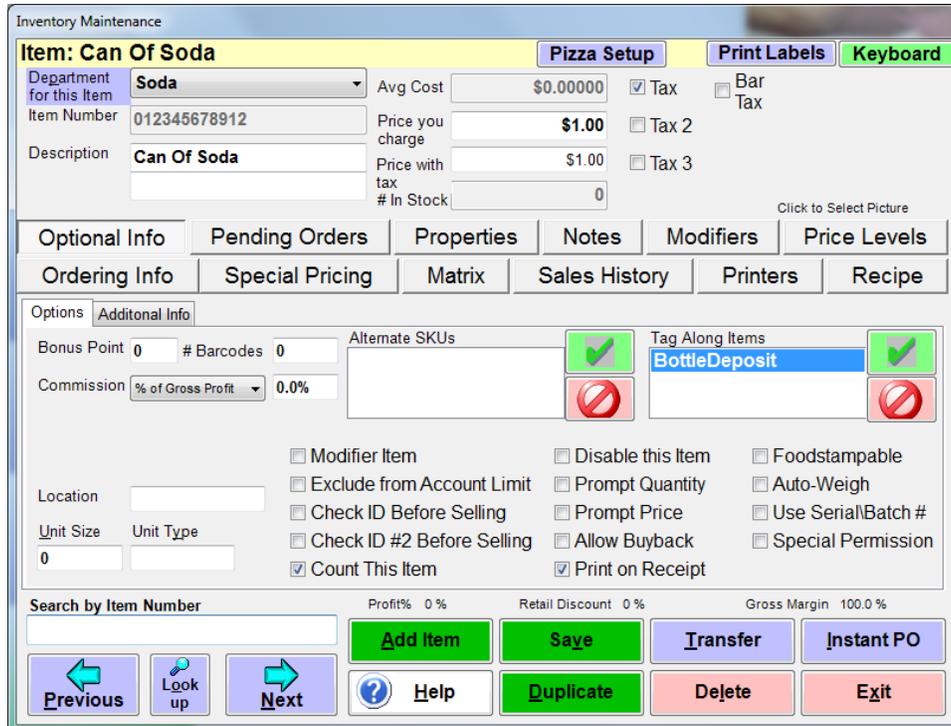


Tag Along Items



Inventory Maintenance

Item: Can Of Soda Pizza Setup Print Labels Keyboard

Department for this Item: Soda Avg Cost: \$0.00000 Tax Bar Tax
 Item Number: 012345678912 Price you charge: \$1.00 Tax 2
 Description: Can Of Soda Price with tax: \$1.00 Tax 3
 # In Stock: 0

Click to Select Picture

Optional Info Pending Orders Properties Notes Modifiers Price Levels
 Ordering Info Special Pricing Matrix Sales History Printers Recipe

Options Additional Info

Bonus Point 0 # Barcodes 0 Alternate SKUs Tag Along Items
 Commission % of Gross Profit 0.0% BottleDeposit
 Modifier Item Disable this Item Foodstampable
 Exclude from Account Limit Prompt Quantity Auto-Weigh
 Check ID Before Selling Prompt Price Use Serial/Batch #
 Check ID #2 Before Selling Allow Buyback Special Permission
 Count This Item Print on Receipt

Location:
 Unit Size: 0 Unit Type:

Search by Item Number: Profit% 0 % Retail Discount 0 % Gross Margin 100.0 %

Previous Look up Next Add Item Save Transfer Instant PO
Help Duplicate Delete Exit

If you want to sell an item in your inventory and have another item be sold with it, follow the directions below.

In this example we will create a can of soda and then the \$.05 bottle deposit to be sold with it.

Creating an Inventory Item (Can of Soda and Bottle Deposit)

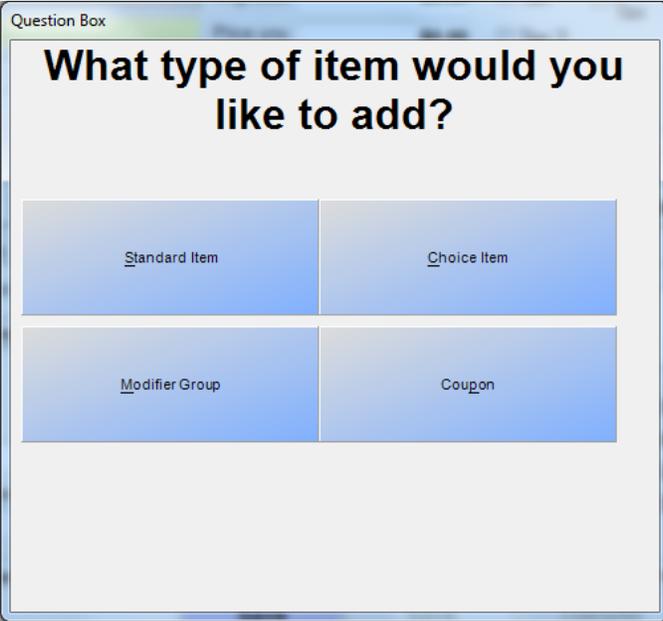
To create an inventory item, select **Manager** from the login screen, provide the requested credentials, and follow these steps.



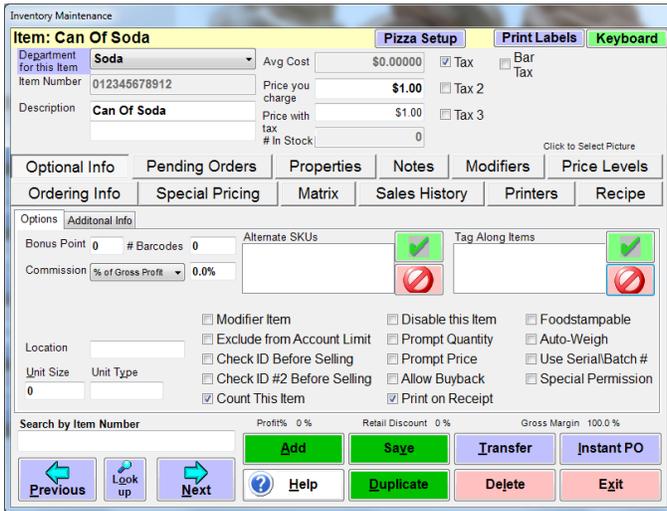
1. Select **Administrative**.
2. Select **Inventory Maintenance**.

A screenshot of the 'Inventory Maintenance' form. The form has a title bar 'Inventory Maintenance' and a menu bar with 'Pizza Setup', 'Print Labels', and 'Keyboard'. The main area contains various input fields and checkboxes. At the bottom, there are several buttons: 'Previous', 'Look up', 'Next', 'Add Item', 'Save', 'Transfer', 'Instant PO', 'Help', 'Duplicate', 'Delete', and 'Exit'. The 'Add Item' button is highlighted in green.

3. Select **Add Item**.



4. Select **Standard Item**.

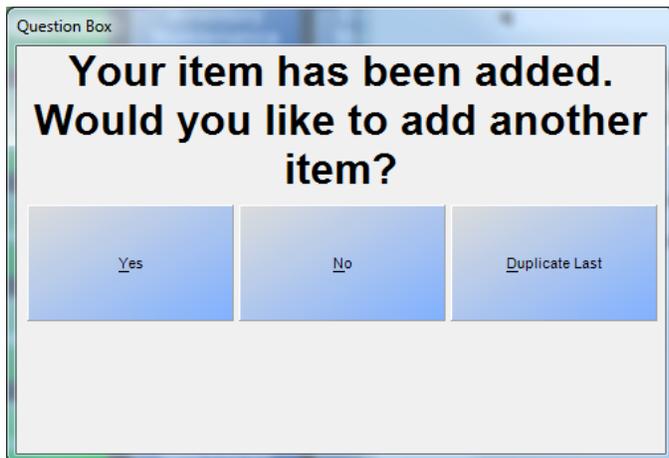


5. Enter the following information:

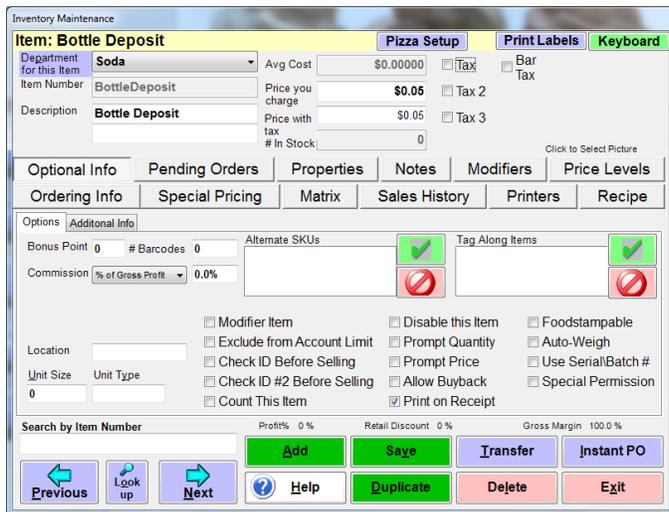
- Select a **Department** for this item (i.e. **Soda**).
- Enter a **Item Number** (i.e. The barcode of the item).
- A **Description** (i.e. **Can Of Soda**).
- Your **Cost**, which is the price you pay.
- The **Price you charge** the customer (i.e. \$1.00).
- An optional **# In Stock** value if you track stock levels.
- Select your **Tax** rates (if applicable).



6. Select **Save**.



7. Select **Yes** to add another item.



8. Enter the following information:

- Select a **Department** for this item (i.e. **Soda**).
- Enter a **Item Number** (i.e. **BottleDeposit**).
- A **Description** (i.e. **Bottle Deposit**).
- The **Price you charge** the customer for this tag along item (i.e. \$.05).
- Uncheck **Count This Item**, as we will not be keeping track of how many bottle deposits were sold.

Making the Tag Along Item (Bottle Deposit) to be Sold with the Parent Item

Inventory Maintenance

Item: ***** your description ***** **Pizza Setup** **Print Labels** **Keyboard**

Department for this Item: NONE Avg Cost: \$0.00000 Tax Bar Tax

Item Number: Non_Inventory Price you charge: \$0.00 Tax 2

Description: ***** your description ***** Price with tax: \$0.00 Tax 3 # In Stock: 999999

Optional Info Pending Orders Properties Notes Modifiers Price Levels

Ordering Info Special Pricing Matrix Sales History Printers Recipe

Options Additional Info

Bonus Point 0 # Barcodes 0 Alternate SKUs Tag Along Items

Commission % of Gross Profit 0.0%

Location Modifier Item Exclude from Account Limit Disable this Item Foodstampable Auto-Weigh Check ID Before Selling Prompt Quantity Use Serial/Batch # Check ID #2 Before Selling Allow Buyback Special Permission Count This Item Print on Receipt

Unit Size Unit Type

Search by Item Number Profit% 0% Retail Discount 0% Gross Margin 0%

Look up **Add Item** **Save** **Transfer** **Instant PO** **Help** **Duplicate** **Delete** **Exit**

1. At the **Inventory Maintenance** screen select the **Look up** button.

Search Inventory

Item Number	Description	Price	Stock	Description 2	Vendor Part Num
012345678912	Can Of Soda	1.00	0		

Category: No Category Selected Department: No Department Select Vendor: No Vendor Selected

Item Number Description Vendor Part Num Style Search Main Fields

Current Selection: **Select** **Cancel** Enter Search Text: can of soda **Search**

Keyboard **Modifiers** **Modifier Groups** **Choice Items** **Kits** **Rentals** **Style Items** **Serial Number Items** **Add New Item** **Help**

2. Under **Enter Search Text** enter something to search the parent item by (i.e. **Can of Soda**).
3. Select **Search**.
4. Highlight the parent item and select, **Select**.

Inventory Maintenance

Item: Can Of Soda Pizza Setup Print Labels Keyboard

Department for this Item: Soda Avg Cost: \$0.00000 Tax Bar Tax

Item Number: 012345678912 Price you charge: \$1.00 Tax 2

Description: Can Of Soda Price with tax: \$1.00 Tax 3

In Stock: 0 Click to Select Picture

Optional Info Pending Orders Properties Notes Modifiers Price Levels

Ordering Info Special Pricing Matrix Sales History Printers Recipe

Options Additional Info

Bonus Point: 0 # Barcodes: 0 Alternate SKUs: Tag Along Items:

Commission: % of Gross Profit: 0.0%

Modifier Item Disable this Item Foodstampable

Exclude from Account Limit Prompt Quantity Auto-Weigh

Check ID Before Selling Prompt Price Use Serial/Batch #

Check ID #2 Before Selling Allow Buyback Special Permission

Count This Item Print on Receipt

Search by Item Number Profit%: 0% Retail Discount: 0% Gross Margin: 100.0%

Previous Look up Next Add Item Save Transfer Instant PO Help Duplicate Delete Exit

5. Under **Tag Along Items** select the green check mark.

Search Inventory

Item Number	Description	Price	Stock	Description 2	Vendor Part Num
BottleDeposit	Bottle Deposit	0.05	0		

Keyboard

Modifiers Modifier Groups Choice Items Kits Rentals Style Items Serial Number Items Add New Item

Category: No Category Selected Department: No Department Select Vendor: No Vendor Selected

Item Number Description Vendor Part Num Style Search Main Fields Enter Search Text: Bottle Deposit

Current Selection: Select Cancel Search

6. Under **Enter Search Text** enter something to search the tag along item by (i.e. **Bottle Deposit**).

7. Select **Search**.

8. Highlight the tag along item and select, **Select**.

Inventory Maintenance

Item: Can Of Soda Pizza Setup Print Labels Keyboard

Department for this Item: Soda Avg Cost: \$0.00000 Tax Bar Tax

Item Number: 012345678912 Price you charge: \$1.00 Tax 2

Description: Can Of Soda Price with tax: \$1.00 Tax 3

In Stock: 0 Click to Select Picture

Optional Info Pending Orders Properties Notes Modifiers Price Levels

Ordering Info Special Pricing Matrix Sales History Printers Recipe

Options Additional Info

Bonus Point: 0 # Barcodes: 0 Alternate SKUs: Tag Along Items:

Commission: % of Gross Profit: 0.0%

Modifier Item Disable this Item Foodstampable

Exclude from Account Limit Prompt Quantity Auto-Weigh

Check ID Before Selling Prompt Price Use Serial/Batch #

Check ID #2 Before Selling Allow Buyback Special Permission

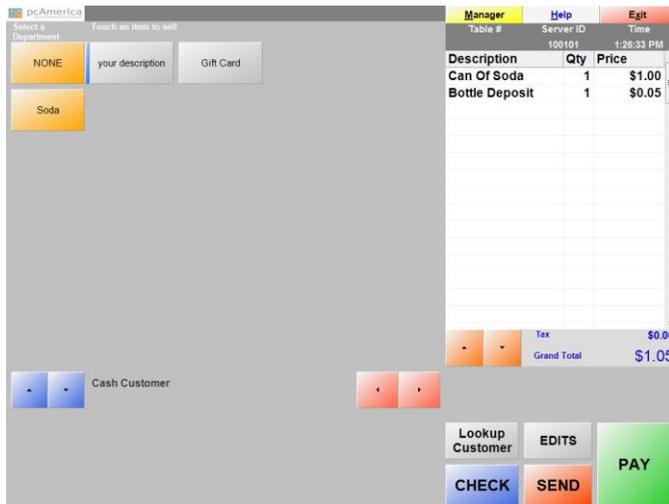
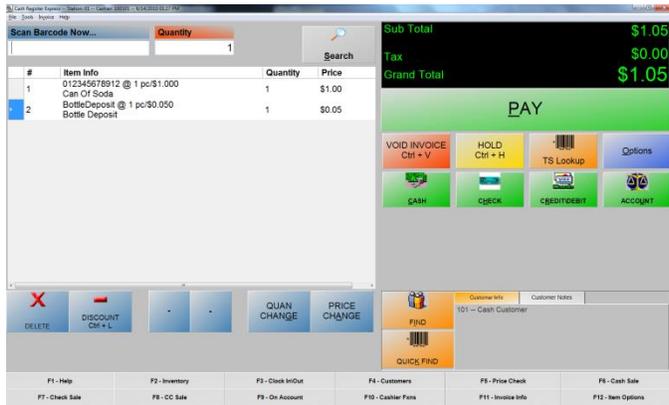
Count This Item Print on Receipt

Search by Item Number Profit%: 0% Retail Discount: 0% Gross Margin: 100.0%

Previous Look up Next Add Item Save Transfer Instant PO Help Duplicate Delete Exit

9. Select **Save** to save your changes.

Ringing up Transactions



When adding the parent item (**Can Of Soda**) to the invoice the tag along item (**Bottle Deposit**) will automatically be added.