

Thrift Store Customization

The screenshot shows a software window titled "Setup Screen" with a red close button in the top right corner. The window contains a series of tabs: Account Control, Company Info, Couponing, Hardware, Internet Features, Inventory, Invoice Settings, Payment Processing, Quick Invoicing & Alerts, Quick-Add, Receipt, Reports, Restaurant Features, Station Specifics, System Access, Thrift Store (selected), and Touch Screen. The "Thrift Store" tab is active and displays the following settings:

- Donor Information**
 - Require Donor Information
 - Phone Number
 - First Name Last Name
 - Address1 Address2
 - City State
 - Zip Code Email Address
- Automatically Save Changes to Donor Information**
 - Yes No Prompt
- Options**
 - Require Item to make Donation
 - Automatically Create Item Number
 - Show Donation Value

Below the settings is a button labeled "Setup Thrift Store Color". At the bottom of the window are three buttons: "Scale", "Update", and "Exit".

As of version **12.9013**, Cash Register Express now supports the Thrift Store customization.

- Color(s) of the week
- Donation Center
- Label Maker

Note: Prerequisite for the label maker is to have a [Zebra Label Printer Installed](#).

This Document will instruct you how to activate and setup these features.

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Important Notes – Please Read!

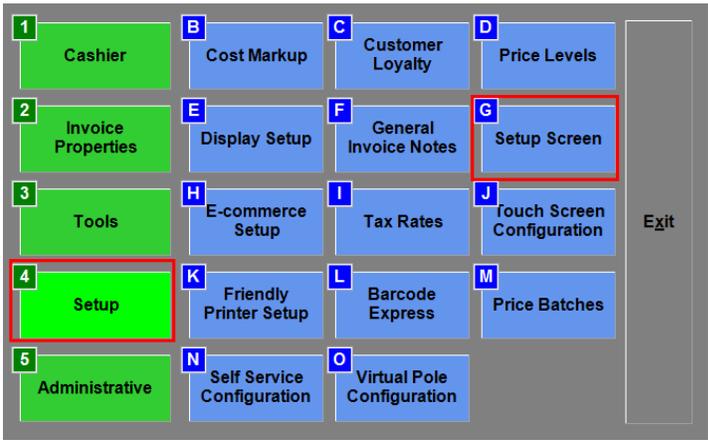
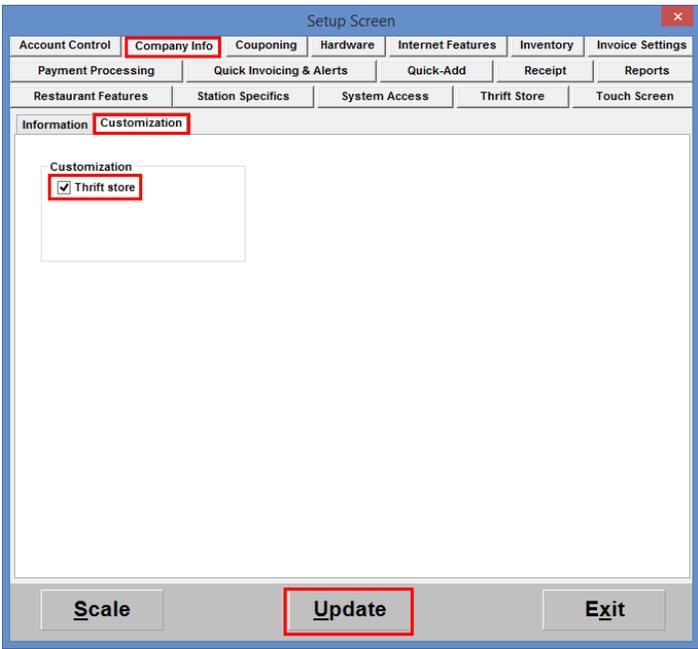
- You must upgrade Cash Register Express to version **12.9013 or newer** to use this feature.

Revision History

Document Version	Date	Author	Description of Changes
1.0	1/17/2019	JC	1st Release
1.1	1/28/2019	JC	Adding Label Maker feature

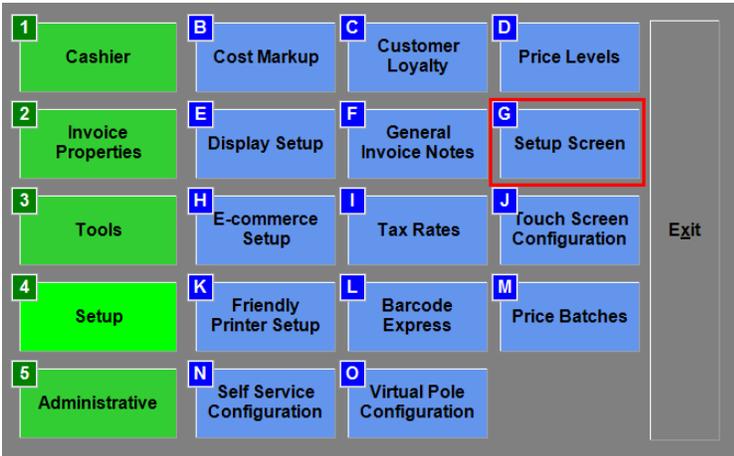
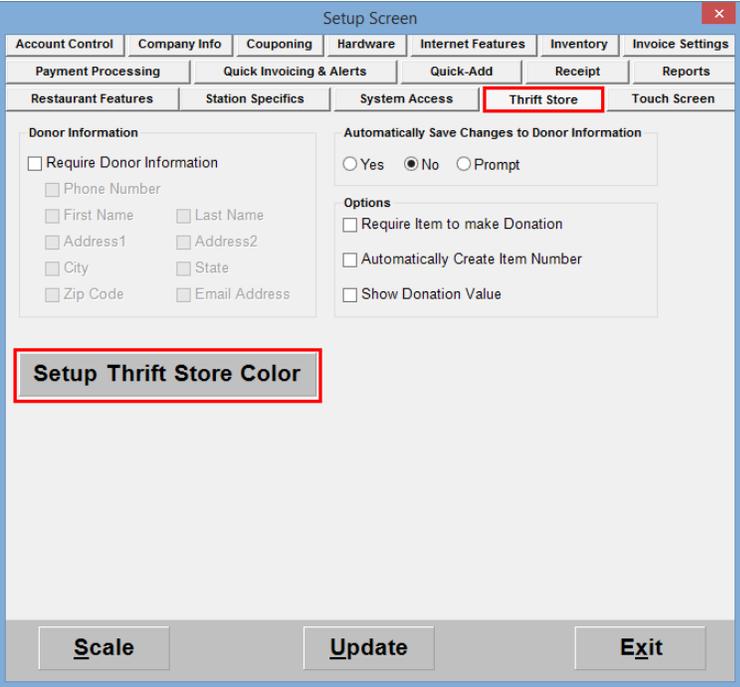
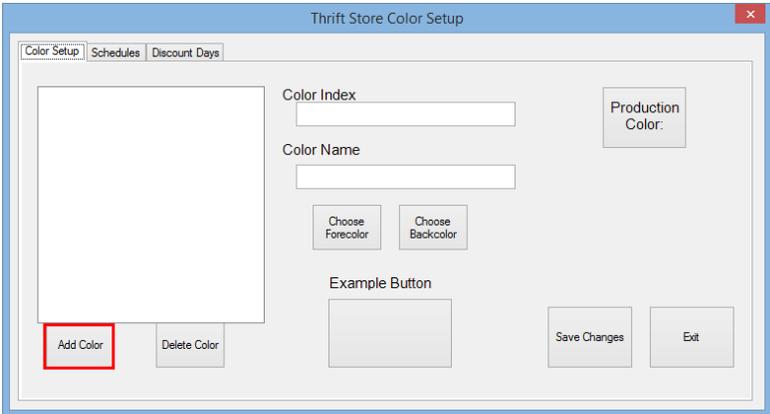
How to activate the Thrift Store customization

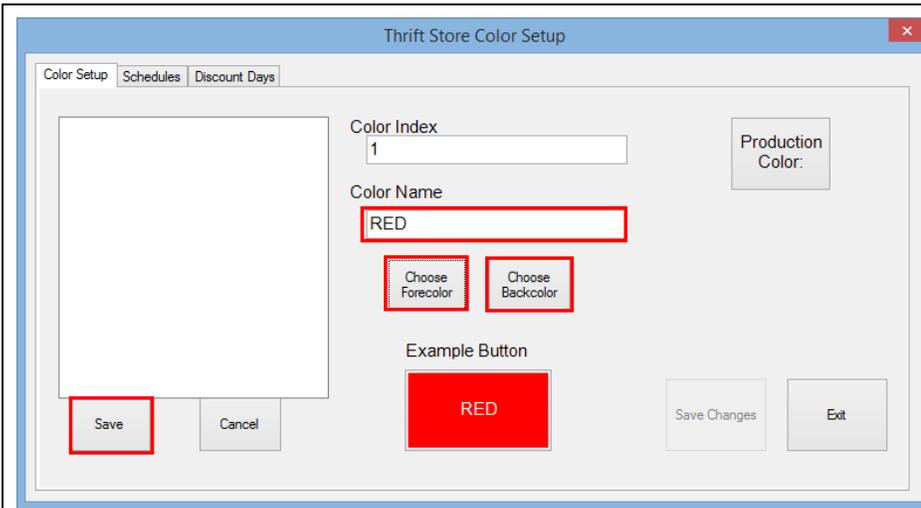
Follow instructions below to activate the thrift store custom features.

 <p>The image shows a yellow box labeled "Manager" above a blue box labeled "Options".</p>	<ol style="list-style-type: none">1. With CRE open select the Manager or Options button. Enter the Administrative ID & password.
 <p>The image shows a main menu screen with various options. A red box highlights the "Setup" option (labeled 4). A red box highlights the "Setup Screen" option (labeled G). Other options include Cashier, Invoice Properties, Tools, Administrative, Cost Markup, Display Setup, E-commerce Setup, Friendly Printer Setup, Self Service Configuration, Customer Loyalty, General Invoice Notes, Tax Rates, Barcode Express, Price Levels, Touch Screen Configuration, Price Batches, and Virtual Pole Configuration. An "Exit" button is also visible.</p>	<ol style="list-style-type: none">2. Select Setup [4] followed by Setup Screen [G].
 <p>The image shows the "Setup Screen" window. The "Company Info" tab is selected. The "Customization" section has a checkbox for "Thrift store" which is checked. The "Update" button is highlighted with a red box. Other tabs include Account Control, Payment Processing, Restaurant Features, Station Specifics, System Access, Thrift Store, and Touch Screen. Buttons for "Scale", "Update", and "Exit" are at the bottom.</p>	<ol style="list-style-type: none">3. Select Company Info Tab4. Select Customization Tab5. Check Thrift Store6. Select Update. <p>Note: Once this is checked and updated. All the thrift store customization features are in effect.</p>

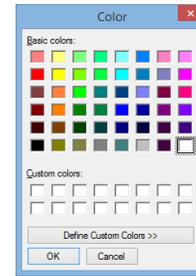
Creating a Color of the week

Each color can be configured for a specific discount, duration period and days of the week the discount is available.

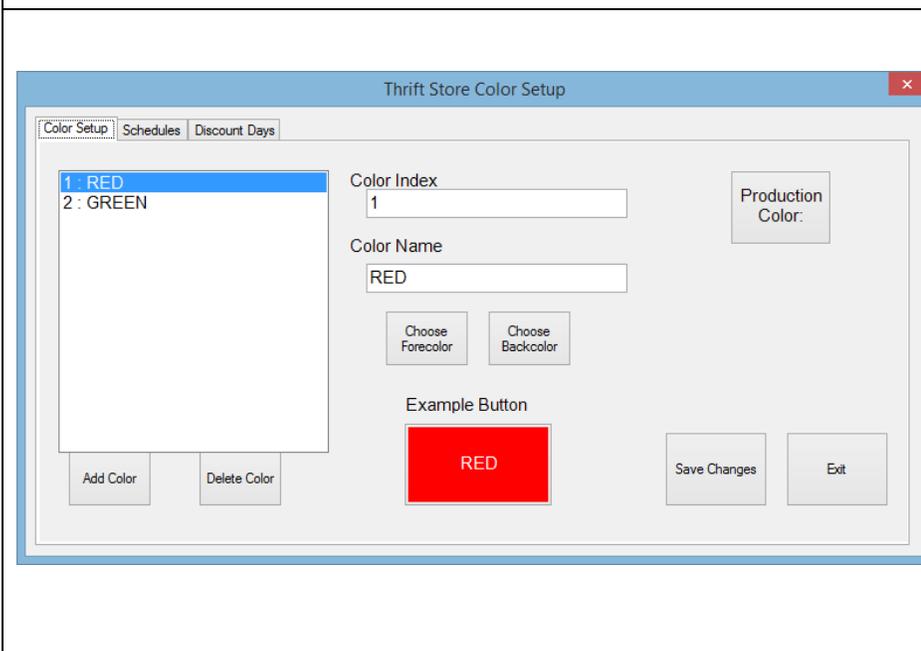
 <p>A screenshot of a software menu with various options. The 'Setup Screen' option is highlighted with a red rectangular box. The menu items are arranged in a grid, with some highlighted in green and others in blue. A vertical 'Exit' button is on the right side.</p>	<ol style="list-style-type: none">1. Select Setup screen
 <p>A screenshot of the 'Setup Screen' window. The 'Thrift Store' tab is selected and highlighted with a red box. Below the tabs, there are several sections with checkboxes and radio buttons. At the bottom, there are three buttons: 'Scale', 'Update', and 'Exit'.</p>	<ol style="list-style-type: none">2. Select Thrift Store Tab3. Select Setup Thrift Store Color
 <p>A screenshot of the 'Thrift Store Color Setup' window. The 'Add Color' button is highlighted with a red box. The window contains fields for 'Color Index' and 'Color Name', buttons for 'Choose Forecolor' and 'Choose Backcolor', and an 'Example Button' area. At the bottom, there are buttons for 'Add Color', 'Delete Color', 'Save Changes', and 'Exit'.</p>	<ol style="list-style-type: none">4. Select Add Color.



5. Enter a name for the Color
6. Select the **Choose Forecolor** and **Choose Backcolor** buttons to customization your button colors. Color chooser below:



7. Select **Save**.



Add Color: Add a new color of the week

Delete Color: Remove the selected Color.

Color Index: Color Number associated with your color

Color Name: Name of the discount color

Choose Forecolor: Color text shown on the button

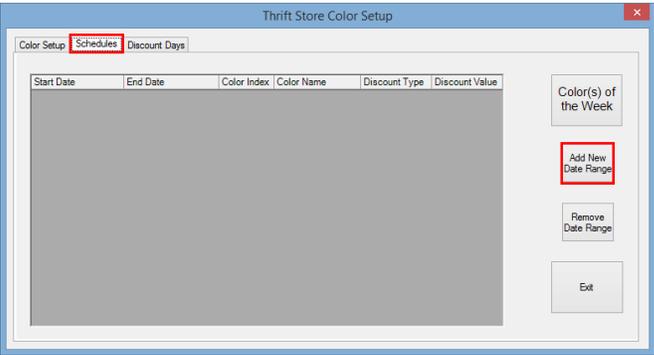
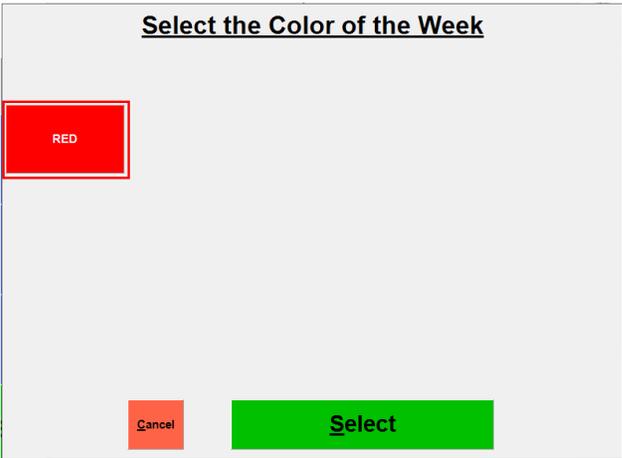
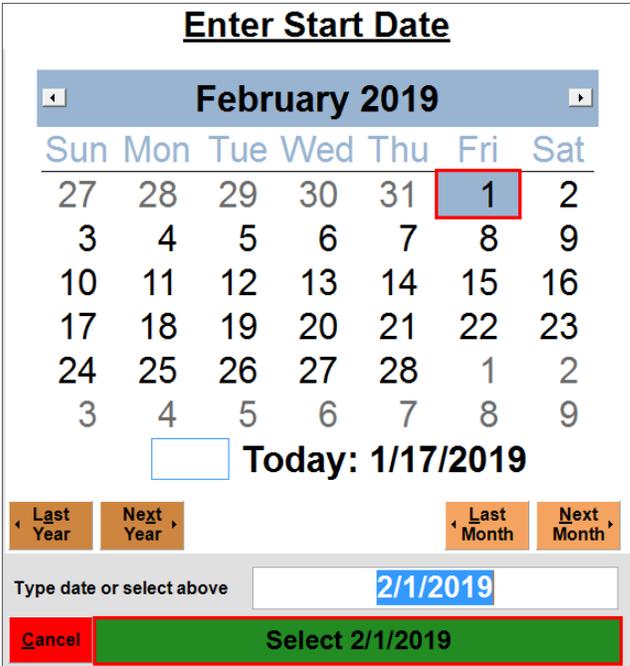
Choose Backcolor: Background color of the button.

Save Changes: Used to update the current color changes

Exit: Bring you back to the thrift store feature tab

Scheduling the colors

This section will guide you through creating schedules for the colors

	<ol style="list-style-type: none">1. Select the Schedules Tab2. Select Add New Date Range
	<ol style="list-style-type: none">3. Select the color you want to schedule.
	<ol style="list-style-type: none">4. Select the Start Date

Enter End Date

February 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
27	28	29	30	31	1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	1	2
3	4	5	6	7	8	9

Today: 1/17/2019

Last Year Next Year Last Month Next Month

Type date or select above

Cancel Select 2/28/2019

5. Select the **End Date**

Question Box

Which Type of discount is this?

Percentage Discount Amount Change Amount

Cancel

6. Select the **Discount Type**

Enter the discount value (.50 = 50%)

7	8	9
4	5	6
1	2	3
.	0	+/-

Clear Cancel

OK

Percentage

Enter the discount value

7	8	9
4	5	6
1	2	3
.	0	+/-

Clear Cancel

OK

Discount Amount

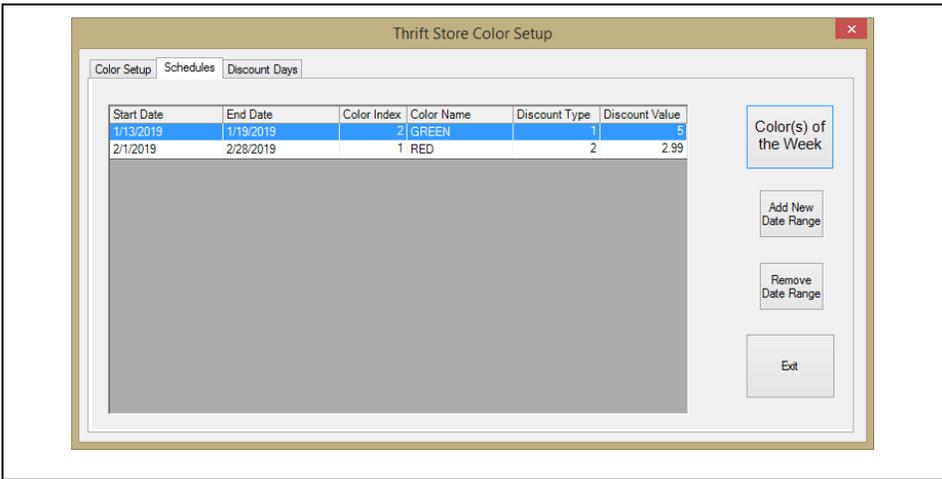
Enter the discount value

7	8	9
4	5	6
1	2	3
.	0	+/-

Clear Cancel

OK

Change Amount



Color(s) of the Week: Shows the current colors that are active in the week.

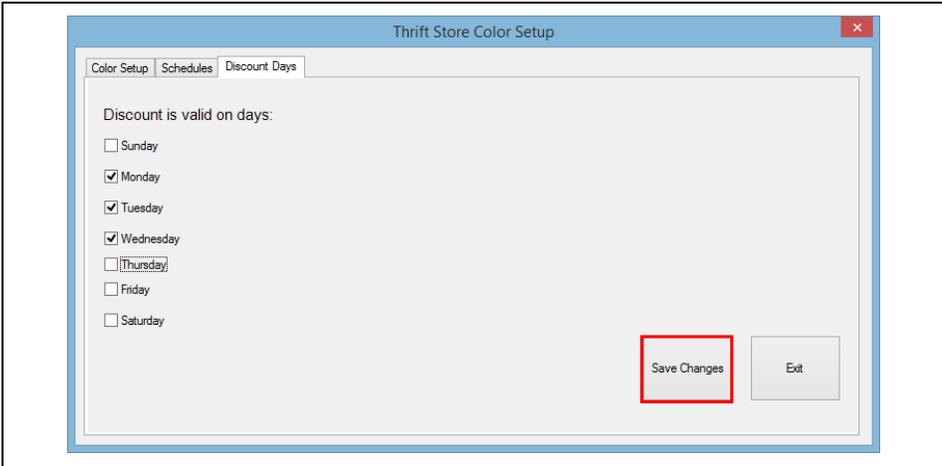
Add New Date Range: Used to add a new date range

Remove Date Range: Select the date range then select button to remove the date range.

Exit: Brings you back to the thrift store tab.

Configuring the days the color discounts may be applied

This section will instruct is to how you how configure the days

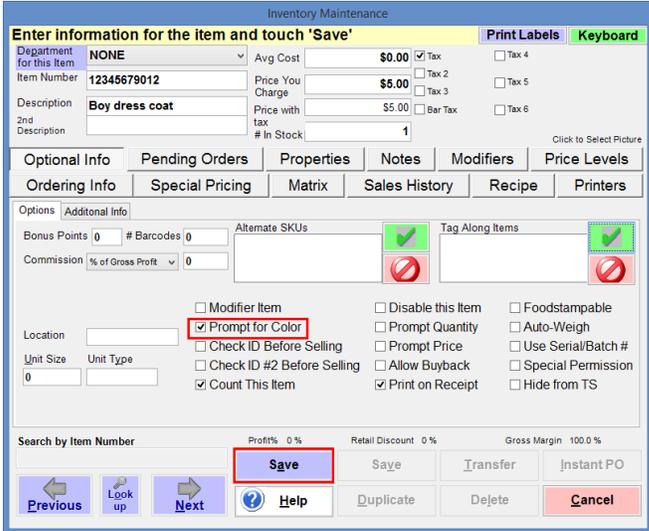


1. Check **the day (s) of the week** the discount will be applied.
2. Select **Save Changes**

Note: Exit button turns you back to the thrift store feature tab

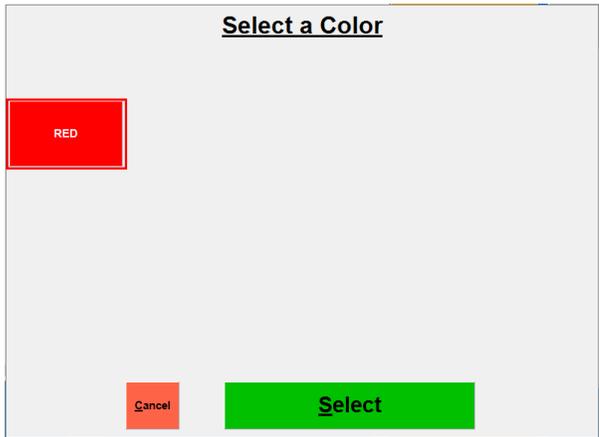
Configure Item to prompt for Discount Color

This section will guide you through setting an item to prompt for color when added to the invoice.

 <p style="text-align: center;">Manager</p> <p style="text-align: center;">Options</p>	<ol style="list-style-type: none"> 1. CRE open select the Manager or Options button. Enter the Administrative ID & password.
 <p>The main menu grid contains the following options:</p> <ul style="list-style-type: none"> 1 Cashier 2 Invoice Properties 3 Tools 4 Setup 5 Administrative A Inventory Maintenance B Department Maintenance C Mix 'N Match Pricing D Styles Matrix E Customer Maintenance F Employee Maintenance G Vendor Maintenance H Purchase Orders I Back Orders J Time Clock Management K Credit Card Settlement L Reporting M Customer Item Prices N Global Price Changes O CRE DashBoard 	<ol style="list-style-type: none"> 2. Select Administrative [5] 3. Select Inventory Maintenance [A]
 <p>The 'Inventory Maintenance' form shows the following details:</p> <ul style="list-style-type: none"> Department for this Item: NONE Item Number: 12345679012 Description: Boy dress coat Avg Cost: \$0.00 Price You Charge: \$5.00 Price with tax: \$5.00 # In Stock: 1 <p>The 'Options' tab is selected, and the 'Additional Info' section shows:</p> <ul style="list-style-type: none"> <input checked="" type="checkbox"/> Prompt for Color <input type="checkbox"/> Check ID Before Selling <input type="checkbox"/> Check ID #2 Before Selling <input checked="" type="checkbox"/> Count This Item <input type="checkbox"/> Disable this Item <input type="checkbox"/> Prompt Quantity <input type="checkbox"/> Prompt Price <input type="checkbox"/> Allow Buyback <input checked="" type="checkbox"/> Print on Receipt <input type="checkbox"/> Foodstampable <input type="checkbox"/> Auto-Weigh <input type="checkbox"/> Use Serial/Batch # <input type="checkbox"/> Special Permission <input type="checkbox"/> Hide from TS <p>The 'Save' button is highlighted in red.</p>	<ol style="list-style-type: none"> 4. When creating a new standard Item or updating an existing item. Check the Prompt for Color option, then hit Save

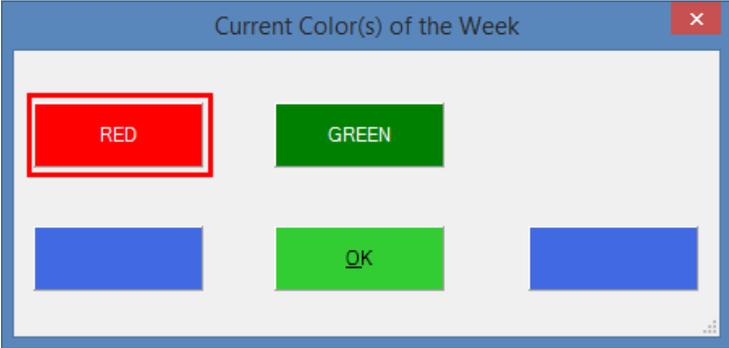
Using color of the week

This section will guide you through applying the color of the week to discount an item

	<p>1. Select or Scan the item you have set to prompt for color.</p>
	<p>2. Select Color</p>
	<p>3. The discount is applied to the item.</p> <p>Note: Discount is only applied if it's an active color and the current day is checked for discount.</p>

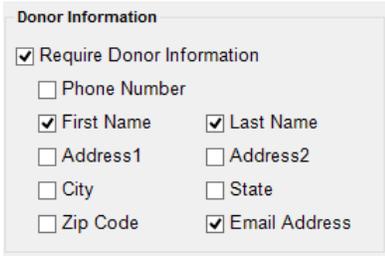
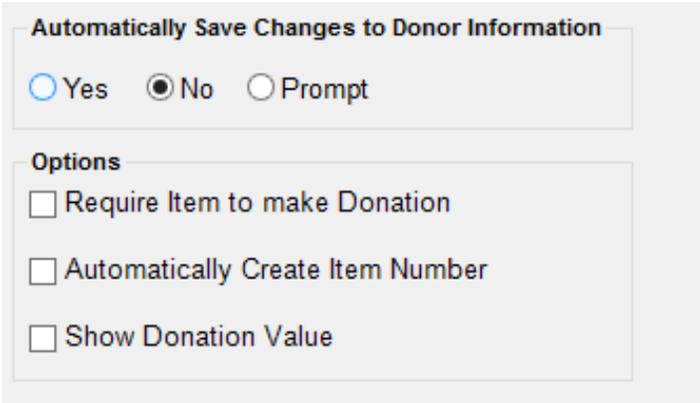
Where to see which colors are active and their discount

This section will show you how to check the discounts and their colors that are active for the current day

	<ol style="list-style-type: none">1. Select Colors Of The Week.
	<ol style="list-style-type: none">2. Select a color to see their discount. <p>Note: Select OK, to cancel and bring you back to invoice screen.</p> <p>Note: This Screen only shows active discounts set by their date range.</p>
	<ol style="list-style-type: none">3. Displays the Color along with their discount.4. Select OK to return to the Current Color(s) of the Week screen.

Configuring requirements and settings for the Donor Center

This section guide you through the setup of the Donor Center.

 <p>Donor Information</p> <ul style="list-style-type: none"><input checked="" type="checkbox"/> Require Donor Information<ul style="list-style-type: none"><input type="checkbox"/> Phone Number<input checked="" type="checkbox"/> First Name <input checked="" type="checkbox"/> Last Name<input type="checkbox"/> Address1 <input type="checkbox"/> Address2<input type="checkbox"/> City <input type="checkbox"/> State<input type="checkbox"/> Zip Code <input checked="" type="checkbox"/> Email Address	<p>Donor information:</p> <ol style="list-style-type: none">1. Check Require Donor Information. This will enable the Donor Information you want to require to create a donation. <p>Note: Select as many as needed.</p>
 <p>Automatically Save Changes to Donor Information</p> <p><input type="radio"/> Yes <input checked="" type="radio"/> No <input type="radio"/> Prompt</p> <p>Options</p> <ul style="list-style-type: none"><input type="checkbox"/> Require Item to make Donation<input type="checkbox"/> Automatically Create Item Number<input type="checkbox"/> Show Donation Value	<p>Automatically Save Changes to Donor Information:</p> <ol style="list-style-type: none">2. Select Yes, No or Prompt to save donor information required when create a donation. <p>Options:</p> <p>Require Item to make Donation.</p> <ul style="list-style-type: none">• In order to create a Donation you must have an item. <p>Automatically Create Item Number</p> <ul style="list-style-type: none">• When creating Donation Items, this will create an item number automatically. (Explained in next section.) <p>Show Donation Value</p> <ul style="list-style-type: none">• Field that will display the value of the donated item when create the donation. <p>Note: Check as many as needed</p>

Setup Screen

Account Control | Company Info | Couponing | Hardware | Internet Features | Inventory | Invoice Settings

Payment Processing | Quick Invoicing & Alerts | Quick-Add | Receipt | Reports

Restaurant Features | Station Specifics | System Access | Thrift Store | Touch Screen

Donor Information

Require Donor Information

Phone Number

First Name Last Name

Address1 Address2

City State

Zip Code Email Address

Automatically Save Changes to Donor Information

Yes No Prompt

Options

Require Item to make Donation

Automatically Create Item Number

Show Donation Value

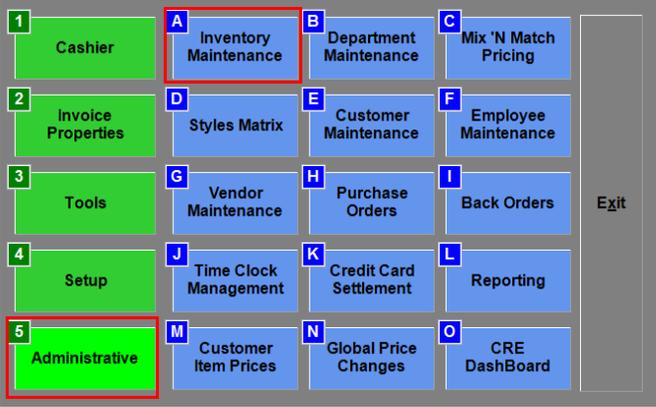
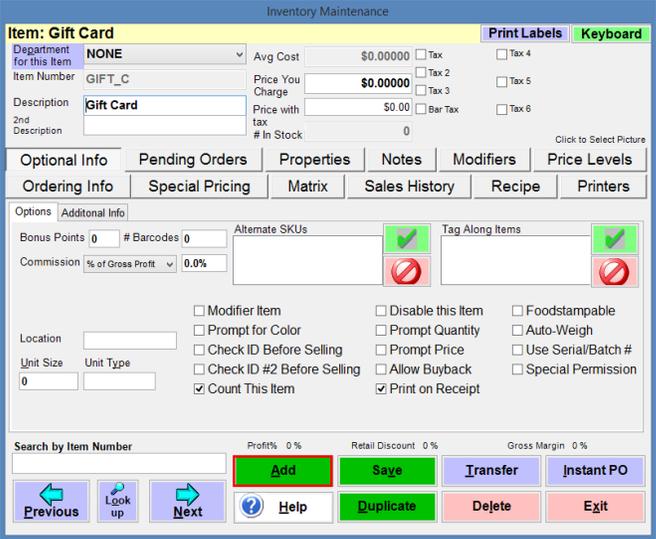
Setup Thrift Store Color

Scale **Update** Exit

3. Select **Update**.
To save Changes

Creating a Donation Item

Must create a donation item in order to use the donor center. This section will guide you through how to create a donation.

<div style="text-align: center;">   </div>	<p>4. CRE open select the Manager or Options button. Enter the Administrative ID & password.</p>
	<p>5. Select Administrative [5] 6. Select Inventory Maintenance [A]</p>
	<p>7. Select Add</p>

Question Box

What type of item would you like to add?

Standard Item	Choice Item	Modifier Group
Coupon	Kit	Donation

8. Select **Donation**

Inventory Maintenance

Info for: Mens Donation OuterWear Print Labels Keyboard

Department for this Item: Donations

Item Number: DON0 9

Description: Mens Donation OuterWear 10

2nd Description:

Click to Select Picture

Estimated Value: \$0.00 11

Search by Item Number Profit% 12 Retail Discount 0 % Gross Margin 0 %

Previous
Look up
Next
Save
Save
Transfer
Instant PO

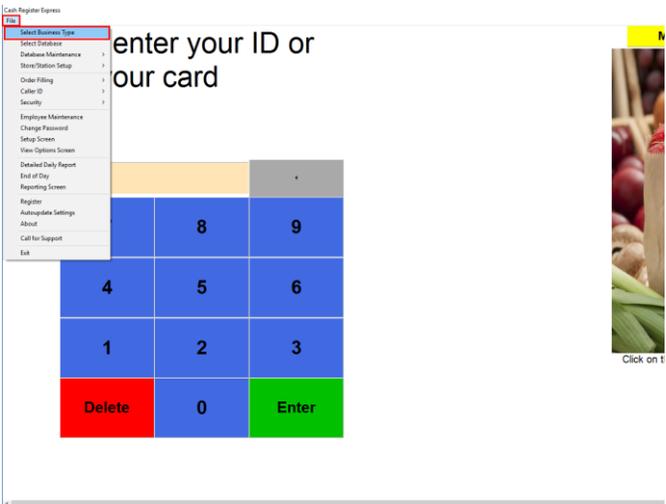
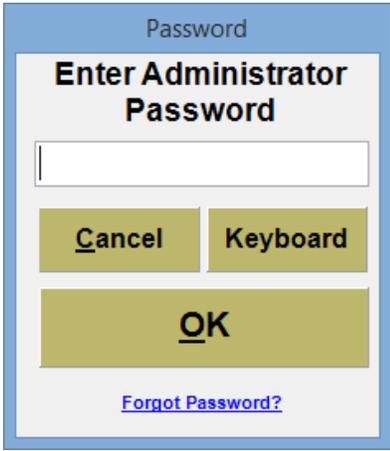
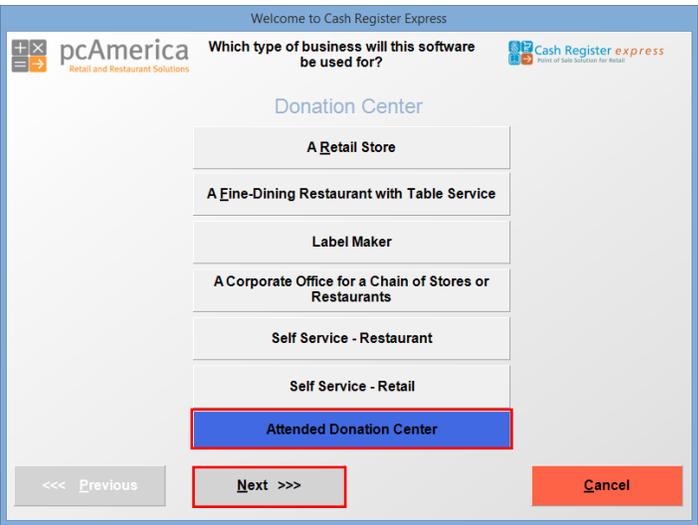
Help
Duplicate
Delete
Cancel

9. Based off the option checked.
Automatically Create Item Number
 Enter an **Item number**.

10. Enter a **Description**
 11. Enter a **Value**, if you want
 12. Select **Save**

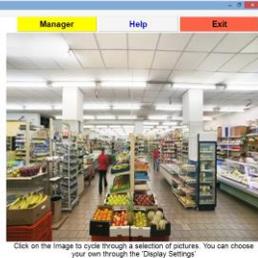
Accessing the Donation Center

How will instruct you on how to configure CRE, to allow you access to the donation center

	<ol style="list-style-type: none">1. Login Screen, Select File2. Select Business Type
	<ol style="list-style-type: none">3. Enter password
	<ol style="list-style-type: none">4. Select Attended Donation Center, then select Next

Please enter your ID or
swipe your card

7	8	9
4	5	6
1	2	3
Delete	0	Enter



Click on the image to cycle through a selection of pictures. You can choose your own through the 'Display Settings'

Station: 01
1/18/2019
12:20:42 PM

5. Enter **Username and password** to login

frmDonations

Thrift store

Donor Information

Phone Number Email Address

First Name Last Name

Address 1 Address 2

City State Zip Code

Donor Lookup Create Donor

Clear Donor Information Print Donations

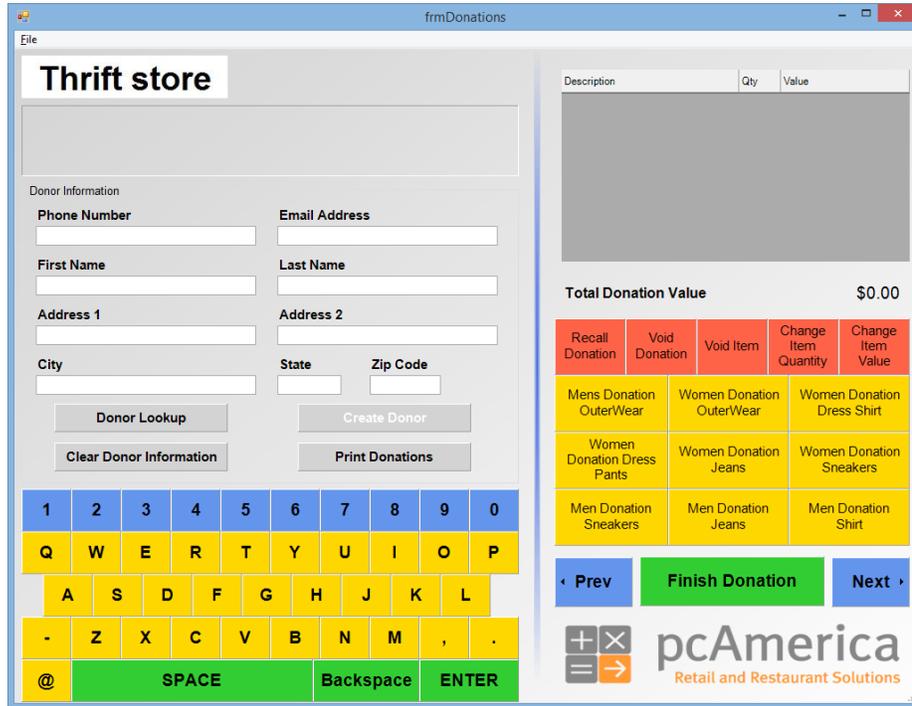
1	2	3	4	5	6	7	8	9	0
Q	W	E	R	T	Y	U	I	O	P
A	S	D	F	G	H	J	K	L	
-	Z	X	C	V	B	N	M	,	.
@	SPACE		Backspace		ENTER				

Description	Qty	Value
Total Donation Value \$0.00		
Recall Donation	Void Donation	Void Item
Change Item Quantity	Change Item Value	
Mens Donation OuterWear	Women Donation OuterWear	Women Donation Dress Shirt
Women Donation Dress Pants	Women Donation Jeans	Women Donation Sneakers
Men Donation Sneakers	Men Donation Jeans	Men Donation Shirt

Prev Finish Donation Next

pcAmerica
Retail and Restaurant Solutions

6. You are now logged to the Thrift Store Donation Center.



Donor Information:

Donor Lookup:

- Use to look up customer through customer maintenance

Create Donor:

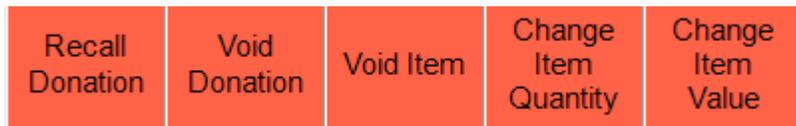
- Use to create a new donor

Clear Donor Information:

- Clear the donor information fields of the previous donor information

Print Donations:

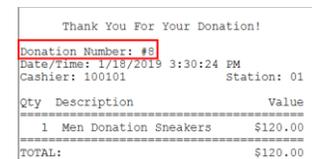
- Prints the selected donor's donations using a date range



Recall Donation:

- Use to recall or edit a previous Donation.

Note: You will be prompted to enter the donation number which is found on the receipt.



Void Donation:

- Use to void the current donation

Void Item:

- Removes the selected item from the donation.

Change Item Quantity:

- Use to change the quantity of the selected item

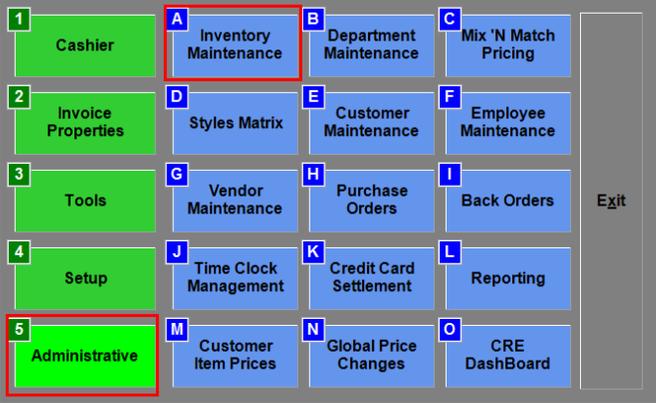
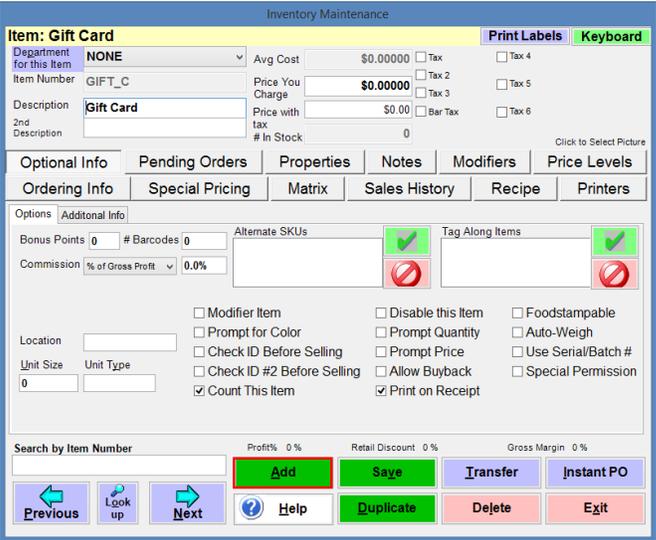
Change Item Value:

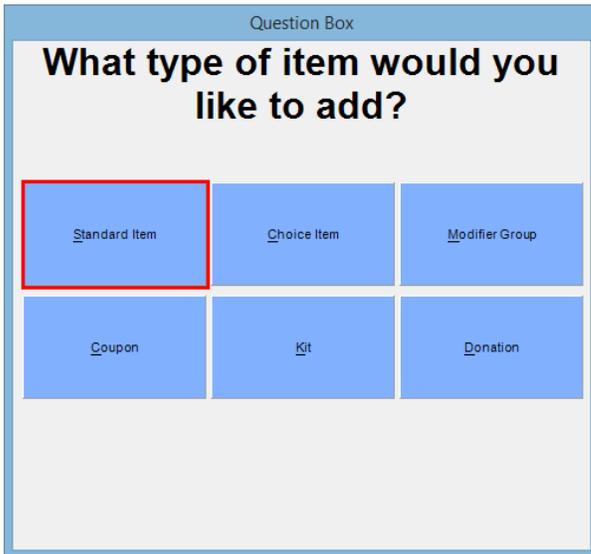
- Use to change the value of the selected item.

Creating an Item number aka (SKU/barcode) for a Label

This section will guide you through the creation of the Item. Since the label's SKU/barcode will contain item number, color of the week index number and the price, **the item number is limited to 4-6 characters**.

Note: Prerequisite for the label maker is to have a [Zebra Label Printer Installed](#).

 <p style="text-align: center;">Manager</p> <p style="text-align: center;">Options</p>	<ol style="list-style-type: none"> 1. CRE open select the Manager or Options button. Enter the Administrative ID & password.
 <p>The main menu grid contains the following buttons:</p> <ul style="list-style-type: none"> 1 Cashier 2 Invoice Properties 3 Tools 4 Setup 5 Administrative A Inventory Maintenance B Department Maintenance C Mix 'N Match Pricing D Styles Matrix E Customer Maintenance F Employee Maintenance G Vendor Maintenance H Purchase Orders I Back Orders J Time Clock Management K Credit Card Settlement L Reporting M Customer Item Prices N Global Price Changes O CRE DashBoard Exit 	<ol style="list-style-type: none"> 2. Select Administrative [5] 3. Select Inventory Maintenance [A]
 <p>The screenshot shows the 'Inventory Maintenance' form for an item named 'Gift Card'. The 'Add' button at the bottom is highlighted in red.</p>	<ol style="list-style-type: none"> 4. Select Add



5. Select **Standard Item**

A screenshot of an 'Inventory Maintenance' form for an item named 'Mens Polo Shirt'. The form has a yellow header bar with the item name and two buttons: 'Print Labels' and 'Keyboard'. Below the header, there are several input fields and checkboxes. The 'Item Number' field contains '123456' and is highlighted with a red box and a red circle with the number '6'. The 'Description' field contains 'Mens Polo Shirt' and is also highlighted with a red box and a red circle with the number '7'. At the bottom of the form, there are several buttons: 'Add Item', 'Save', 'Transfer', 'Instant PO', 'Previous', 'Look up', 'Next', 'Help', 'Duplicate', 'Delete', and 'Exit'. The 'Save' button is highlighted with a red box and a red circle with the number '8'. The form also includes various options like 'Bonus Points', 'Commission', and 'Alternate SKUs'.

6. Enter an Item Number
7. Enter a Description
8. Select Save

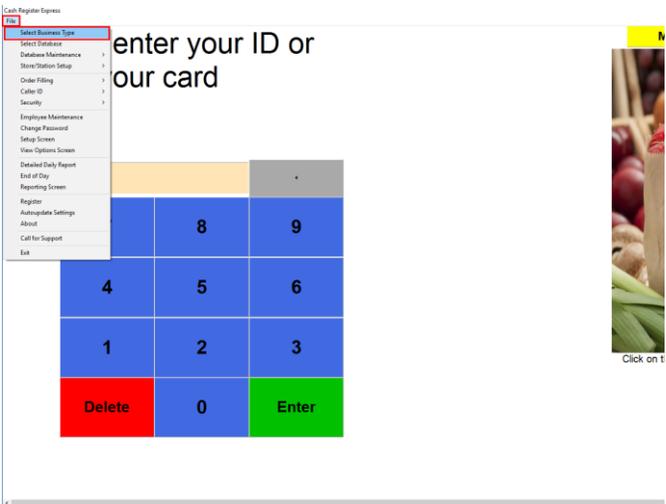
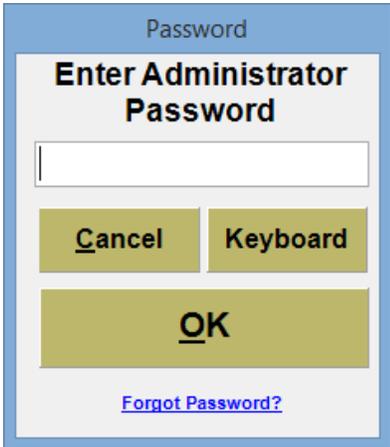
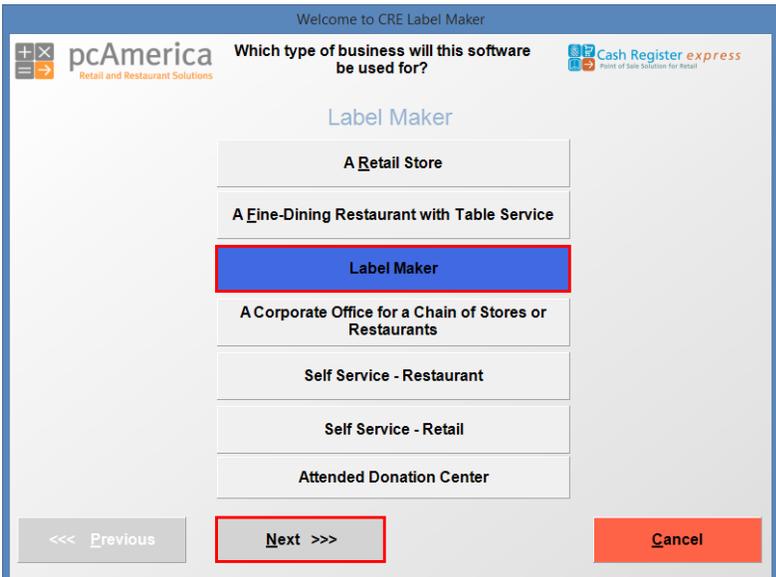
Note: Since the label's SKU/barcode will contain item number, color of the week index number and the price, the item number is limited to 4-6 characters.

Note: Doesn't matter if you set a price. The price is set when creating the label.

Accessing the Label Maker

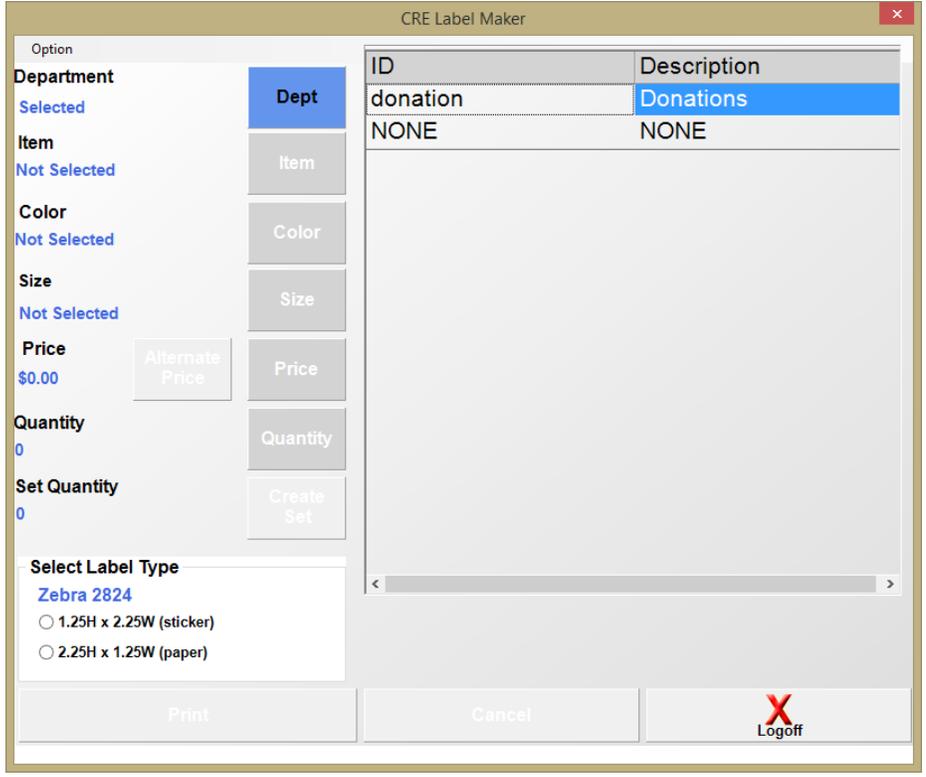
How will instruct you on how to configure CRE, to allow you access to the Label Maker.

Note: You must have a Zebra LP2824 Plus or TLP2824 Plus label printer

	<ol style="list-style-type: none">1. Login Screen, Select File2. Select Business Type
	<ol style="list-style-type: none">3. Enter password
	<ol style="list-style-type: none">4. Select Label Maker, then select Next



5. Enter **Username and password** to login



6. Now you are logged in the CRE Label Maker.

Creating a new label

This section will guide you through the process of create a label for your item

The screenshot shows the 'CRE Label Maker' window. On the left, there are several dropdown menus for 'Department', 'Item', 'Color', 'Size', 'Price', 'Quantity', and 'Set Quantity'. The 'Department' dropdown is open, showing 'donation' selected. Below these are radio buttons for 'Select Label Type' (Zebra 2824, 1.25H x 2.25W (sticker), 2.25H x 1.25W (paper)). At the bottom are 'Print', 'Cancel', and 'Logoff' buttons.

ID	Description
donation	Donations
NONE	NONE

1. Select a **department**.
Where that item is located.

The screenshot shows the 'CRE Label Maker' window. The 'Department' dropdown is now set to 'NONE'. The 'Item' dropdown is open, showing 'Mens Polo Shirt' selected. The 'Price' is \$0.00. Below are radio buttons for 'Select Label Type' (Zebra 2824, 1.25H x 2.25W (sticker), 2.25H x 1.25W (paper)). At the bottom are 'Print', 'Cancel', and 'Logoff' buttons.

ItemNum	Description
123456	Mens Polo Shirt
1234679012	Boy Dress Coat
GIFT_C	Gift Card
Non_Inventory	***** your description ****

2. Select **item**

Note: If you selected the wrong department, you can just select

 and it will bring you back to **step 1**

Option

Department
NONE

Item
Mens Polo
Shirt

Color
Not Selected

Size
Not Selected

Price
\$0.00

Quantity
0

Set Quantity
0

Select Label Type
Zebra 2824
 1.25H x 2.25W (sticker)
 2.25H x 1.25W (paper)

Dept

Item

Color

Size

Price

Quantity

Create Set

ColorName

Blue

RED

GREEN

Print

Cancel

Logoff

3. Select **Color**.

Option

Department
NONE

Item
Mens Polo
Shirt

Color
RED

Size
Not Selected

Price
\$0.00

Quantity
0

Set Quantity
0

Select Label Type
Zebra 2824
 1.25H x 2.25W (sticker)
 2.25H x 1.25W (paper)

Dept

Item

Color

Size

Price

Quantity

Create Set

SizeName

Large

Medium

Small

X-Large

XX-Large

XXX-Large

Print

Cancel

Logoff

4. Select **Size**.

CRE Label Maker

Option

Department
NONE

Item
Mens Polo
Shirt

Color
RED

Size
X-Large

Price
\$0.00

Quantity
0

Set Quantity
0

Select Label Type
Zebra 2824

1.25H x 2.25W (sticker)

2.25H x 1.25W (paper)

Dept

Item

Color

Size

Price

Quantity

Create Set

Price

Print

Cancel

Logoff

5. Select **Alternative Price**
Then enter price

Enter Alt Price

5.99

7	8	9
4	5	6
1	2	3
.	0	+/-

Clear Cancel

OK

Enter # of Tags

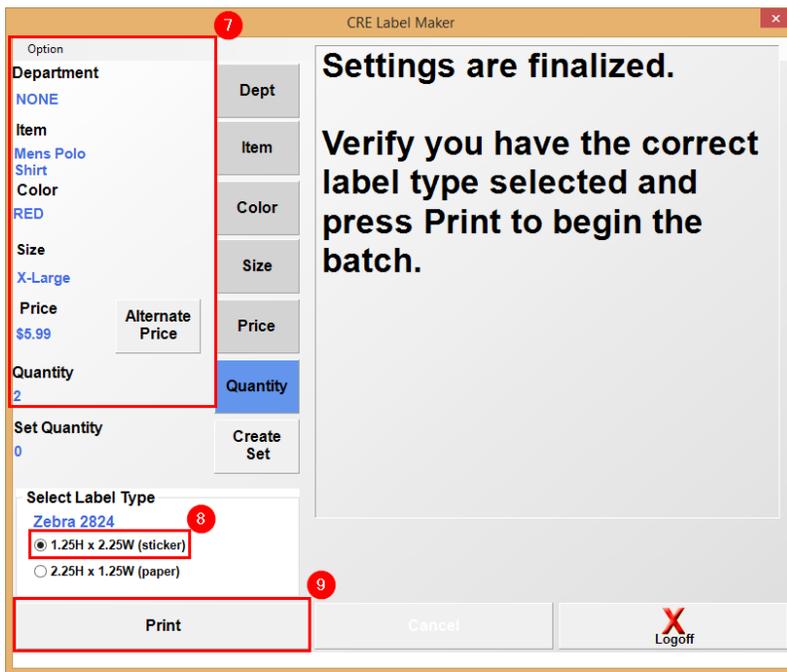
2

7	8	9
4	5	6
1	2	3
.	0	+/-

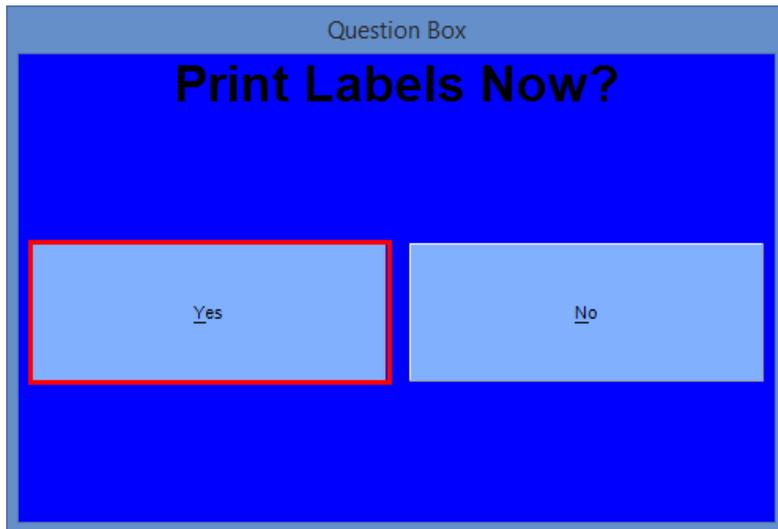
Clear Cancel

OK

6. Enter the **number of labels** you
want to print. Then Select OK



7. Verify the **Values**
8. Select the **Label Type**
9. Select **Print**.

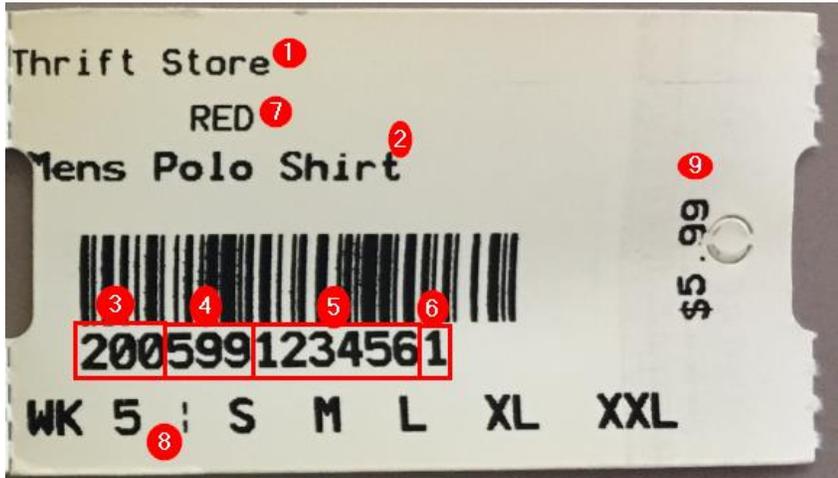


10. Select **Yes**



Sticker Label:

1. Company's Name
2. Item Description
3. Prefix created by the label maker.
(Let CRE know the price is in the barcode)
4. Item Price
5. Item number
6. Color Index(from color selected)
7. Color Selected
8. The week of the year it was created.
1/28 is the 5th of week of 2019.
9. Item Price



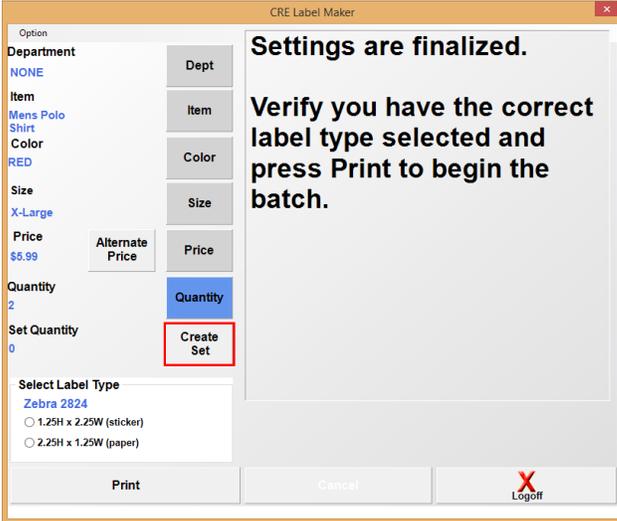
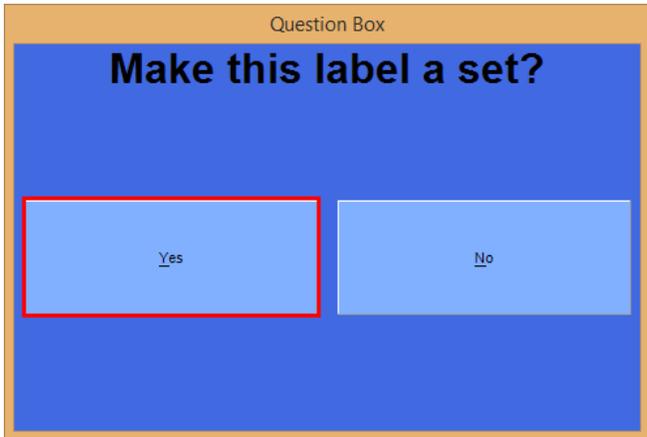
Paper Label:

1. Company's Name
2. Item Description
3. Prefix created by the label maker.
(Let CRE know the price is in the barcode)
4. Item Price
5. Item number
6. Color Index(from color selected)
7. Color Selected
8. The week of the year it was created. 1/28 is the 5th of week of 2019.
9. Item Price

Creating a Set of Labels

This section guide you through creating a set when printing labels and how the label looks.

Sets show differently in the report. A set with be calculated from the price and the number of tags in the set.

	<ol style="list-style-type: none">1. Follow the same steps to create a label. After you enter the number of tags. Select Create Set
	<ol style="list-style-type: none">2. Select Yes

Enter # in Set

3

7	8	9
4	5	6
1	2	3
.	0	+/-

Clear
Cancel

OK

3. Enter **how many tags** in the set, then **OK**

CRE Label Maker

Option

Department
NONE

Item
Mens Polo Shirt

Color
RED

Size
X-Large

Price
\$5.99

Quantity
2

Set Quantity
3

Select Label Type
 1.25H x 2.25W (sticker)
 2.25H x 1.25W (paper)

Settings are finalized.

Verify you have the correct label type selected and press Print to begin the batch.

Dept

Item

Color

Size

Price

Quantity

Create Set

Print

Cancel

Logoff

4. Select **Label Type**
Then select **Print**



Quantity 2 and of a set of 3, Prints two sets of 3 labels. 1 of 3, 2 of 3, and 3 of 3 are printed on each label from this set.

Label maker's Production Reports

This section will show you where the reports are and explain the reports.

Option
Size Selection
Production Change

Dept

ID	Description
donation	Donations
NONE	NONE

Item
Not Selected

Color
Not Selected

Size
Not Selected

Price
\$0.00

Quantity
0

Set Quantity
0

Select Label Type
Zebra 2824
 1.25H x 2.25W (sticker)
 2.25H x 1.25W (paper)

Print Cancel Logoff

One report can be found in the Label maker:

1. Select **Options**
Then **Production Change**

StoreID	ItemNumber	PrintDate	Quantity	Price	Size	Color
1001	123456	1/28/2019 3:45 PM	2	5.9900	X-Large	RED
1001	123456	1/28/2019 2:45 PM	3	6.9900	XX-Large	GREEN
1001	123456	1/28/2019 2:28 PM	2	5.9900	X-Large	RED
1001	123456	1/28/2019 10:51 AM	2	5.9900	X-Large	RED
1001	123456	1/28/2019 10:44 AM	2	5.9900	X-Large	RED
1001	123456	1/28/2019 10:13 AM	2	5.9900	X-Large	RED
1001	123456	1/28/2019 9:56 AM	2	5.9900	X-Large	RED

Update Exit

This Screen shows all the prints by StoreID, ItemNumber, PrintDate, Quantity, Price, Size and Color.

Note: Sets show differently.

Example: The Quantity 2, Set of 3. Are represented on the 2nd row.

Manager

Password

Enter Password

Enter cashier ID

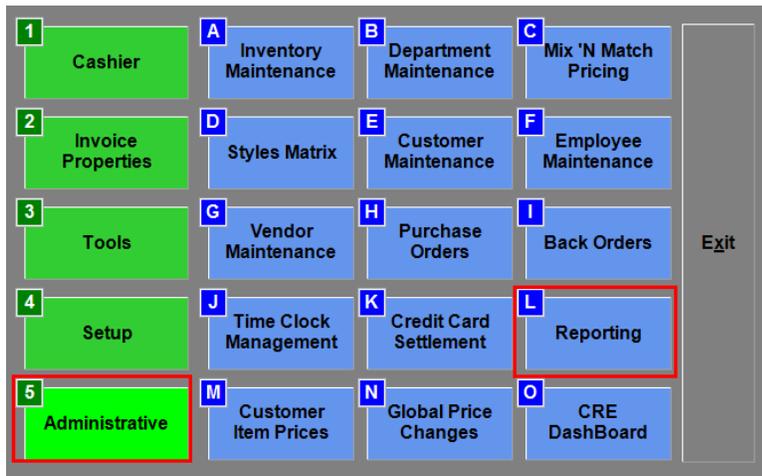
Cancel Keyboard

OK

The other report can be viewed from the report screen.

Follow Step below to view the Label Production Report:

1. Login Screen,
Select the **Manager**
Enter the Administrative ID & password.



2. Select **Administrative [5]**
3. Select **Reporting [L]**

Reporting

Category **Report** **Date/Time Range** **Advanced Reporting**

Sales Production Report Start Date: 1/28/2019 Start Time: 12:00:00 AM

Inventory Journal Report

Customer Retail Report End Date: 1/28/2019 End Time: 11:59:59 PM

Employee **Label Production Report**

Restaurant **Criteria** Green = ALL in list selected Red = One or more selected

Rentals Select Cashier: ALL Select Department: ALL Select Station: ALL Select Store ID: ALL

Miscellaneous 100101 donation 01 1001

Detail of label production by category and department 100102 NONE

100103

Select Vendor: ALL Select Category: ALL Select Matrix Group: ALL

No inventory item selected No customer selected

Select Item Clear Select Customer Clear **Display** Print Exit

Print Format: Full-Size Receipt

4. Select **Miscellaneous**
5. Scroll and select **Label Production Report**
6. Select **Display**

Label Production Between 1/28/2019 and 1/28/2019 11:59:59 PM

1/28/2019

Item Number	Item Name	Quantity	Total Produced	Average Ticket
Category: NONE - NONE				
Department: NONE - NONE				
123456	Mens Polo Shirt	15.00	92.85	6.19
Department: NONE - NONE				
		<u>15.00</u>	<u>92.85</u>	<u>6.19</u>
Category: NONE - NONE				
Grand Total		<u>15.00</u>	<u>92.85</u>	<u>6.19</u>

Label Production Report:

- **Quantity**
(Number of labels printed)
- **Total Produced**
(Price multiplied by Quantity)
- **Average Ticket**
(Total Produced divided by Quantity)